



# KECT CONSULTANTS (PVT) LTD.

The Company does Management Consultancy in the following areas.

- \* Business Administration & Office Management.
- \* Conducting Training Programs for Organization.
- \* Human Resource Management/ Development.
- \* ISO Consultancy.



Kect House 1, No. 110/1A,  
Kect House 2, No. 114, Cotta Road,  
Colombo 08.



Chairman - 077 296 9370 | 070 533 9370  
Director - 076 978 0984 | 071 796 9373



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## **OUR VISION**

**To be the first choice for Management consultancy  
Which provides unmatched services.  
To become the first customer choice  
In providing effective Financial Consultancy  
With at an affordable price.**

## **OUR MISSION**

**To give management advice and  
Make the business life easier  
With no disruption to work.  
To clients for their continual improvement  
With a cutting edge.**

## **OUR VALUES**

**Commitment to Clients,  
Commitment to Employees,  
Commitment to Quality and Excellence,  
Commitment by qualified and Experienced Staff,  
Commitment in Flexibility related to  
Customer Relations.**

# KECT CONSULTANTS (PVT) LTD.

- **Reg. Office** - No. 110/1A, Cotta Road, Colombo 08.
- **Tel Numbers** - +94 11 268 6554 (Office)  
+94 77 296 93790 / +94 70 533 9370 (Chairman – Mr. V.K.Khandelwal)  
+94 76 978 0984 / +94 71 796 9373 (CEO – Ms. Nalika Thilakarathne)
- **E-mail** - consultants@kectholdings.com
- **Web** - www.kectgroup.com
- **Incorporation** - 26.03.2014
- **Reg. No** - P V 73592
- **Capital** - Rs. 5 Million
- **TIN No** - 103386276
- **Chairman** - Mr. V. K. Khandelwal - BSc Maths (USA), MBA (India)
- **Director** - Mr. M. Thiyagaraja - MBA, ACA, FCMA, AIB, AAAI, FIBM
- **Co., Secretary** - Amalgamated Management Services (Pvt) Ltd
- **Auditors** - JMF Associates – Chartered Accounts
- **Bookkeepers** - Business Process Outsourcing (Pvt) Ltd
- **Bankers** - People Bank, Borella. **A/C No** 078 100110035162  
Union Bank, Maradana Road, Colombo 08. **A/C No** 0670101000009517
- **Activities** - Management Consultancy & Business Admin  
Human Resource Development (Training)  
Human Resources Management  
ISO Consultancy  
Restructuring of sick units

## Our following Directors & CEO have undergone ISO training:

- Mr. V. K. Khandelwal - Lead Auditor for 9001:2015 / 14001:2015/22000:2018/45001:2018
- Mr.M.Jayaramachandran - ISO 9001:2008
- Ms Dinushi Liyanapathirana (CEO) – Lead Auditor for ISO 9001:2015/ 14001:2015/22000:2018

# CHAIRMAN'S PROFILE

## INTRODUCTION

- Mr. Vinod Kumar Khandelwal was born in 1941 in Mumbai India.
- He Graduated in 1962 from USA in Mathematics.
- He studied for his MBA in India from the Bajaj Institute of Management.



## INDIAN OPERATIONS

- In 1967 amongst other projects, he built the tallest residential building in Asia, located at Mumbai India at the age of 26.
- He built a masonry dam at Bhatgar India which was the largest irrigation project of the world.
- He built the largest round Auditorium in Noida India, which could seat 10,000 people in the Ground floor and 5,000 people in the upper floors.
- All these three achievements could have been qualified for the Guineas Book of records at the time they were built.
- In 1975 he became the 5th largest Building Contractor in India.
- Mr. Khandelwal built and administered the Ashram of MAHARISHI MAHASH YOGI at Noida India and practiced meditation and levitation at the Ashram.

## INTERNATIONAL OPERATIONS

- 1976 he represented several International Companies and had licensing arrangements to manufacture from Germany and Switzerland for SCAFFOLDING and PREFAB Structures.
- In 1980 / 81 he built the extension of the Dubai International Airport and the Abu Dhabi oil refinery.
- 1976 – 1980 opened offices in Bahrain, Iraq, Kuwait, Saudi Arabia and UAE.
- 200,000 Sqft per month of Warehouses and factories were built by him in the Middle East.

## SRI LANKAN OPERATIONS

- Joint ventures with Bartleet & with Maharaja Organization
- Consultancy - to several private organization and Corporations
- Construction – Several projects in western and southern Province
- Manufacturing – was the first manufacturer of Scaffoldings and Prefab Structures and designed manufactured and supplied scaffolding for the world trade center building in Colombo amongst several other projects
- Trading – Was the buying agent for Nestle Sri Lanka for their procurement from India and was holding a major share of supplies to the dairy industries in Sri Lanka
- Water proofing – In 1999 he undertook the refurbishment of the Independence Square and in 2000 renovation of the Jaffna library began amongst other projects
- He is interested in starting an Elder's home for the needy in Sri Lanka
- He wants to also start a charitable trust for Kect Group staff's children for their education

## PRESENT OPERATIONS

Presently Chairman of the Kect Group of Companies engaged in diverse activities.

## **JOBS DONE & IN HAND FOR ISO CONSULTATION**

- Asian Home Appliance (Pvt) Ltd ( Colombo) – Importers of Home appliances – ISO 9001
- Business Excellence Institute (Pvt) Ltd (Kaluthara) -Lean Six Sigma, Green Belt, Black Belt And Master Black Belt and Related Training – ISO 18404
- Calton Group of Companies (Negombo ) – Manufacturer of Bakery products – ISO 9001
- Dil Foods (Pvt) Ltd. (Panagoda) – Food manufacturer – ISO 22000
- Dynamic Technologies (Pvt) Ltd (Ratmalana & Pallekele) – Manufacturers of Tankers, Cement Silos, and Heavy Steel Fabrications – ISO 9001, ISO 14001, ISO 45001 and Transport
- Ecovision Solutions (Pvt) Ltd. – ( Homagama) High Quality Solar Solutions – ISO 9001
- Gamini Gems & Jewellery (Pvt) Ltd (Peradeniya ) - Manufacturer of Gem and jewelry - ISO 9001
- Handuni’s Gems & Jewellery (Pvt) Ltd (Peradeniya) – Manufacturer of Gem and Jewelry – ISO 9001
- Haycolour (Pvt) Ltd (Colombo & Kalutara) – Leading Color Solutions for Textile printing & Dying, Rubber & Latex printing inks and Non-textile industries– Re-certification for ISO 9001
- Hayleys Industrial Solutions (Pvt) Ltd (Colombo) – Imports, Sales and Marketing after sales of Industrial equipment and machinery to the industrial sector– ISO 9001
- ICEES Global – Six Sigma and Lean Management – ISO 18404
- Kayak Surgi Pharma (Pvt) Ltd -Manufacturing of Surgical Apron, Cellulose Wadding, N95 Masks, Surgical Masks, Sanitary items and Repacking of Mosquito Dunk. -ISO 9001, 14001
- Kect Consultants (Pvt) Ltd (Colombo) – ISO and Management Consultancy – ISO 9001
- Kect Impex (Pvt) Ltd (Colombo) – Identifying buyers for traditional and Non-traditional products to be exported from Sri Lanka. And importing variety of items from India – ISO 9001/ ISO 22000
- Kristy Packs (Pvt) Ltd (Rajagiriya) – Importers - ISO 9001
- Lanka Kect (Pvt) Ltd(Colombo)– Holding Company -ISO 9001Lak Methodics (Pvt) Ltd (Kaluthara)
- Lanka rubber exercise bands & manufactures- ISO 9001

- Leemart Holdings (Pvt Ltd ( Colombo) – Manufactures of high-end contemporary home Furnishings - ISO 9001, 14001& 45001
- Leomet Steel Engineers (Pvt) Ltd ( Pallekelle) – Manufacturers of Roofing Steel Sheets & Accessories - ISO 9001
- Lizbury Confectioneries (Pvt) Ltd (Pallekele) – Manufacturer of Chocolates & other Confectionery items - Certification for ISO 9001, 14001, 22000 & 45001
- M. M. Noorbhoy& Company (Pvt) Ltd (Colombo) – Importers of Quality kitchen equipment, Interior decorations, Furniture and Home hardware solutions - ISO 9001
- Ranyan Industries (Kelaniya) –Manufacturers of cosmetics for the Hospitality Industry- ISO9001&GMP
- Roshini Trade International (Pvt) Ltd – Traders in Hardware – ISO 9001
- Samanala Associates (Negombo) – Manufacturer of Photo Frames – Certification for ISO 9001
- Sethum Products – Packing and distributing grains - Certification for ISO 22000
- Sanoda Ayurvedic Products – Ayurvedic Products- ISO 22000
- Udaya Industries (Private) Limited – Manufacturers of grinding machines -Certification for ISO 9001, 14001 & 45001.
- V K Management Systems (Pvt) Ltd – ISO certification – ISO 9001
- W. A. Perera & Company (Pvt) Ltd ( Hokandara) – Quarrying, Crushing & Transportation of aggregates – ISO 9001

# TRAINING PROGRAMS WITH CUSTOMERS

## **Calton Group (Pvt.) Ltd**

General Hygienic Practice- ISO 9001, 14001, 22000 & 45001: Awareness for Staff / Workers, ISO 9001: Awareness for Management ISO 14001: Awareness, ISO 22000: Internal Audit

## **Dynamic Technologies (Pvt) Ltd - for ISO**

- Awareness Program and Workshop on How to become good citizens and build good generation with National Dangerous Drugs Control Board.
- Workshop & Program on 5 "S" & Productivity Development
- ISO 9001, 14001 & 45001: Awareness Program & Discussion
- ISO 9001: Customer Care and Awareness Program
- ISO 14001 Environmental Management System - Awareness Training Program & Workshop
- ISO 45001: Awareness & Refresher Program
- Integrated Management System (IMS) Training Program
- Awareness Program & Discussion on Fuel Bowser Tank Valve Operating System

## **Dynamic Technologies (Pvt) Ltd for Machineri**

Band Saw ,Bench Grinding Machine ,Drilling Machine ,Fork Lift , Lathe Machine ,Press Brake & Bending Machine, Rolling Machine 1,2,3,4 , Rolling Machines , Scissor Lift , Section Rolling Machine No. 1 & No. 2 and Shaper Machine

## **Ecovision Solutions (Pvt) Ltd - ISO 9001 – Awareness**

## **Leemart Holding (Pvt) Ltd - ISO Awareness 9001, 14001, 45001**

## **Leomet Steel Engineers (Pvt) Ltd - ISO 9001–Awareness**

## **Lizbury Confectioneries (Pvt) Ltd - ISO 9001, 14001, 22000, 45001 – Awareness**



**M.M.Noorbhoy & Co., (Pvt) Ltd**

- Assertiveness in the workplace
- Attitude
- Blame Game
- Communication
- Constructive Criticism
- Customer Care, Discipline
- Effective Communication
- Etiquette
- Five S Concept
- Grateful, Gratitude
- Leadership
- Loyalty
- Team Work
- Teambuilding
- Work life Balance

**National Development Bank** – ISO 9001, 14001, 45001 - Awareness

**Sethum** - ISO 22000:2018 Awareness

**Udaya Industries** – ISO 9001 – Awareness with all ISO customers

## TRAINING PROGRAMS WITH CHAMBERS

- Awareness Program ISO conducted at the Assist High Commission of India for the Businessmen of the Kandy District.
- Automobile Association of Ceylon – ISO 9001 Awareness
- Business Network International (BNI) – Awareness ISO/Finance.
- Bohra Community - WP - Awareness Program on “Explore Jaffna”
- Building Materials Corporation - WP – Distribution of pre-fabricated structures
- Central Province Women’s Chamber of Small Industries and Commerce - CP - Program on Export, Marketing and Finance
- Chamber of Commerce and Industry - CP – Seminar on Plastic, Finance, Import and Management
- Galle District Chamber of Commerce & Ind.-SP-Seminar on Export, Finance, Import, and ISO/Management Consultants
- Industrial Development Authority (IDA) -WP- MOU for Consultancy MOU for Trade exchange Facility
- Industrial Development Authority (IDA) - CP - MOU for Consultancy
- Industrial Development Board of Sri Lanka (IDB) – Seminar on Finance, Import and Management
- Kalutara Chamber of Commerce and Industries - WP – Seminar on Finance, Import and Management
- Matale District Chamber of Commerce & Industry - CP - MOU for Consultancy
- Muslim Traders Association - CP - MOU for Consultancy
- Templeburg Industrialist Association – Panagoda-Seminar on Finance, Import and Management
- SEEDS (Gte) Ltd - CP & WP - Awareness Programs on Finance, Import and Management
- STC General Trading Company Ltd - CP - Marketing Consultancy- MOU for Tenders & Local suppliers to their Show rooms
- Wayamba Chamber of Commerce & Industry - NWP - MOU for Consultancy
- Templeburg Industrialist Association -Panagoda -Awareness Program of ISO

**We have acted as consultants for more than 100 Private sector Companies and Government Organizations on Office and Business Management. We have also conducted Awareness programs and Training programs for them in the past 15 years.**

## TRAINING PROGRAMS DONE VIRTUALLY

- **Free Webinars**

- Benefits of ISO
- ISO 9001
- ISO 14001
- ISO 22000
- ISO 45001

- **Awareness Programs**

- ISO 9001
- ISO 14001

# MANAGEMENT CONSULTANCY

## Management Manuals

1. Procedure Manuals (SOPs) are an essential tool for your company's management potential to be developed and implemented.
2. There are many Manuals of operations of an entity, be it an Industry, Manufacturing concern, Trading unit or a service-oriented organization.
3. They are methodical ways of taking an institution forward for it to grow with greater profit.
4. Capital requirement, manpower utility, inputs and other requirements will have to fall in place. For this, a methodical mechanism is required. The Management Manuals which we have designed gives this opportunity to you.
5. The Management Manuals are not according to age old theories and books. We identify the needs of the individual company and design the manual to suit the situation, be it a big company or a small entity.
6. We correctly apply the method of management to suit large companies and small companies. This is where we are outstanding. Our methods are custom made to suit the institution.
7. Our specialty is to delegate responsibility and not to centralize them, but supervise efficiently.
8. Our motive is not to find fault with existing methods, but to introduce better and more innovative solutions, to improve the system.
9. Our management manuals are as follows,
  - Administration
  - Chief Executive Officer (CEO)/  
Managing Director (MD)
  - Factory
  - Human Resources
  - Import and Export
  - Stores
  - Transport
  - ISO Internal Audit
  - Preventive Maintenance
  - Purchases
  - Sales & Marketing- Customer & Public Relations

# ISO CONSULTANCY

## ISO 9001:2015 AWARENESS PROGRAM

### BENEFITS IN ENGLISH



# ISO 9001:2015 CONSULTATION



### OBJECTIVE

ISO 9001 is a standard for quality management system (QMS). ISO 9001 is maintained by ISO International Organization for Standardization and is administered by accreditation and certification bodies.

A company or organization that has been independently audited and certified to be in conformance with ISO 9001 may publicly state that it is “ISO 9001 certified” or “ISO 9001 registered.”

Although the standards originated in manufacturing, they are now employed across a wide range of other types of organizations, including colleges and universities. A “product”, in ISO vocabulary, can mean a physical object, or service, or software

### EFFECTS - INTERNAL

<i>INCREASING (+)</i>	<i>DICREASING (-)</i>
▪ Quality improvement	▪ Complaints
▪ Customer satisfaction	▪ Appeals
▪ Sales expedition	
▪ Corporate identity	
▪ Government support	

### EFFECTS - INTERNAL

<i>INCREASING (+)</i>	<i>DICREASING (-)</i>
▪ Management efficiency	▪ Work repetition
▪ Planning ability	▪ Rework
▪ Problem resolution	▪ Waste
▪ Customer relations	▪ Cost
▪ Communication	▪ Employee departure
▪ Changeableness	▪ Disaster rate
▪ Employee morale	

## BENIFITS

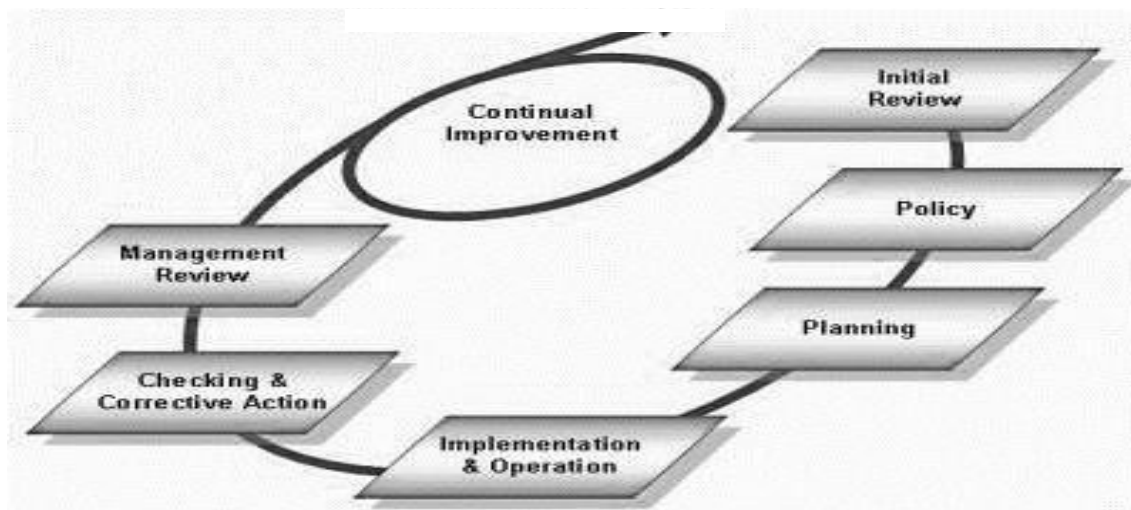
The implementation of a QMS is powerful tool in the attainment of competitive advantage in the market place through continuous performance improvement. It provides manifold direct benefits to an organization, including:

- Improved profitability, revenues & Reduced costs
- Improved budgetary performance, cash flow & return on investment
- Increased competitiveness
- Improved customer retention and loyalty
- Improved effectiveness and decision making and efficient processes
- Optimized use of available resources
- Heightened employee accountability
- Improved intellectual capital
- Enhanced organizational performance, creditability and sustainability

### What is ISO 9001's Impacts?

- As what most business process, the more do yourself, the less the cost, but the more time it may require. No matter how much external resources are utilized, there will need to be involvement by your employees and staff to varying degree. While there is no total "do it yourself" solution, you can go a long way on what is ISO 9001's basic requirements by using pre-formatted material for documentation and training.
- While the procedures and methods in these must be tailored to your situation, they are typically created with minimizing the changes required maximizing the ability for other
- To use and comprehend them. The goal of any quality management system should not be to add unnecessary paperwork, but to make all reference clear and highly useable.

### ISO 9001: 2015 Process flow



**BENEFITS IN SINHALA**



**ISO 9001:2015 CONSULTATION**



**ප්‍රතිලාභ**

මෙහෙයුම් පද්ධතියක් තුළ QMS ක්‍රියාත්මක කිරීම, අඛණ්ඩ කාර්ය සාධනය වැඩිදියුණු කිරීම තුළින් වෙළඳපොළ තුළ තරඟකාරී වාසි අත්පත් කර ගැනීමේ ප්‍රබල මෙවලමකි. එය සංවිධානයක් ඇතුළු විවිධාකාර සෘජු ප්‍රතිලාභ සපයයි. ඒනම්:

- ලාභදයීත්වය සහ ආදායම වැඩි දියුණු කර පිරිවැය අවම කිරීම.
- අයවැය කාලී සාධනය, මුදල් ප්‍රවාහය සහ ආයෝජන මත ප්‍රතිලාභ වැඩි දියුණු කිරීම.
- තරඟකාරීත්වය වැඩි කිරීම.
- පාරිභෝගිකයින් රඳවා තබා ගත හැකි වීම සහ පක්ෂපාතීත්වය වැඩිදියුණු කිරීම.
- ඵලදායීතාවය, තීරණ ගැනීමේ හැකියාව සහ කාර්යක්ෂමතාවය වැඩිදියුණු කිරීම.
- පවතින සම්පත් උපරිම ලෙස භාවිතා කිරීම.
- සේවක වගකීම් වැඩි වීම.

**අරමුණු**

ISO 9001 තත්ත්ව කළමනාකරණ පද්ධතිය (QMS) ව්‍යාපෘතියක් වේ. ISO 9001, ජනනයන්තර ප්‍රමිති සංගමය මගින් පාලනය කරනු ලබන අතර, ප්‍රතිඵල හා සහතික කිරීමේ ආයතන විසින් පවත්වාගෙන යනු ඇත.

ISO 9001 අනුකූලව ස්වාධීනව විගණනය කර සහතික කර ඇති සමාගමක් හෝ ආයතනයක් එය "ISO 9001 සහතිකය" හෝ "ISO 9001" ලියාපදිංචි කර ඇති බව ප්‍රසිද්ධියේ ප්‍රකාශ කෙරෙනු ඇත.

ISO යන වදනින් භෞතික වස්තුවක් හෝ සේවාවක් හෝ මෘදුකාංගයක් ISO වාගේ මාලාවෙහි "නිෂ්පාදනයක්" යන්නෙන් අදහස් කෙරේ. පළමුව මෙවැනි ප්‍රමිතීන්, "නිෂ්පාදන" අරමුණු කරගත් අතර වර්ථමානයේ පාසැල්, විශ්ව විද්‍යාල ඇතුළු පුළුල් පරාසයක විහිදුණු සංවිධාන රාශියක් තුළ ක්‍රියාත්මක කෙරෙමින් පවතී

**අභ්‍යන්තර - ප්‍රයෝග**

වැඩි (+)	අඩු (-)
▪ කළමනාකරණ කාර්යක්ෂමතාවය	▪ එකම කාර්ය නැවත නැවත කිරීමට සිදුවීම.
▪ සැලසුම් හැකියාව	▪ වෙනස්වීම
▪ ගැටළු විසඳීම	▪ නාස්තිය
▪ පාරිභෝගික සබඳතා	▪ පිරිවැය
▪ සන්නිවේදන	▪ සේවක ඉවත්වීම
▪ වෙනස්වීමේ හැකියාව	▪ ආපදා අනුපාතිකය
▪ සේවක චිත්ත ධෛර්යය	

**බාහිර - ප්‍රයෝග**

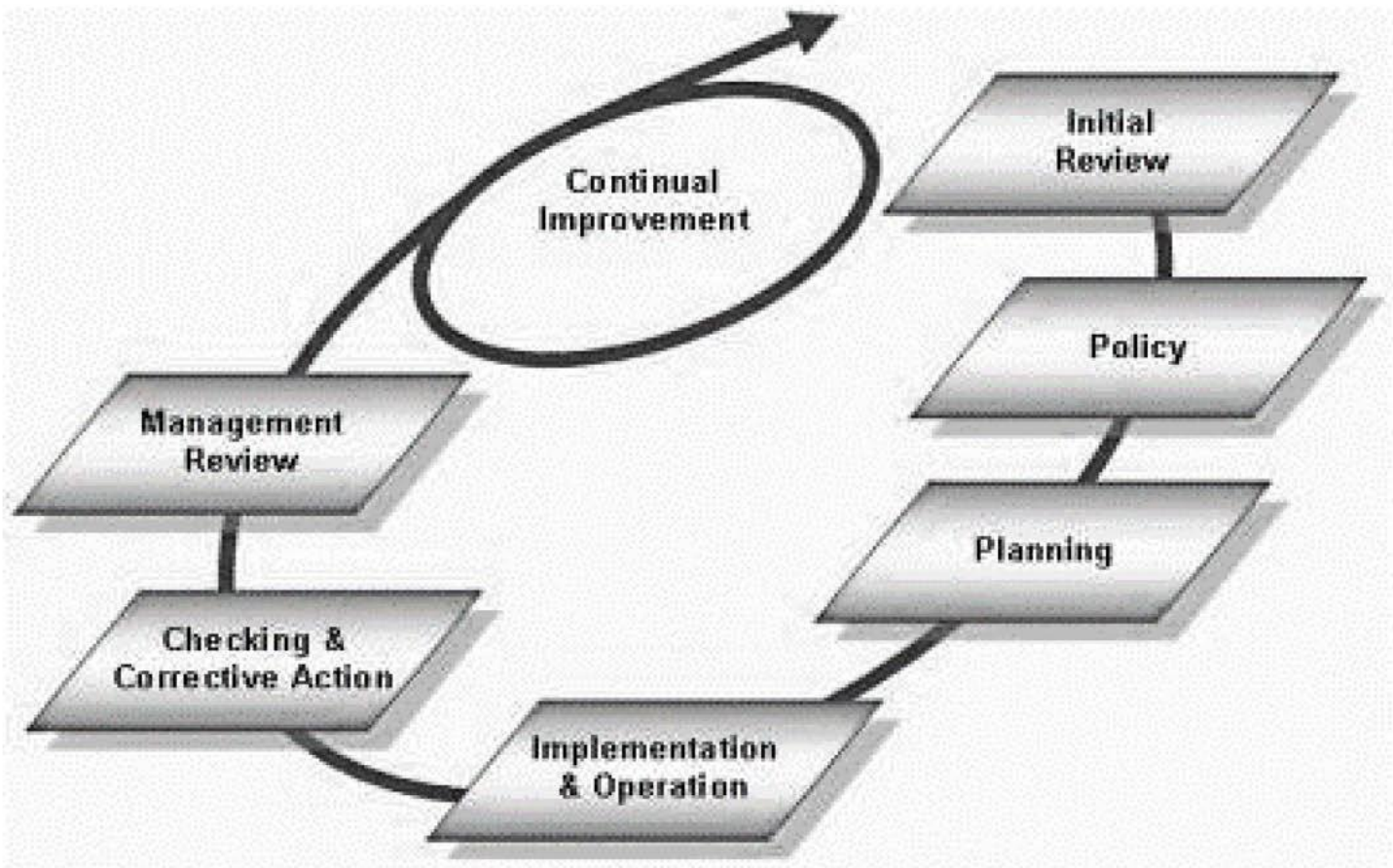
වැඩි (+)	අඩු (-)
▪ තත්ත්ව සංවර්ධනය	▪ පැමිණිලි
▪ පාරිභෝගික නාස්තිය	▪ අභියාචනා
▪ විකුණුම් ගවේෂණය	
▪ ආයතනික අනන්‍යතාව	
▪ රජයේ අනුග්‍රහය	

## ISO 9001 හි බලපෑම් මොනවාද?

ව්‍යාපාර තුළ සිදු කෙරෙන බොහෝමයක් ව්‍යාපාර කටයුතු ඔබ විසින් ම සිදුකිරීම මගින් පිරිවැය අවම කරගත හැකිය. නමුත් මේ සඳහා ඔබට බොහෝ කාලයක් වැය කිරීමට සිදුවනු ඇත. එසේම ඔබ ව්‍යාපාර කටයුතු සඳහා කෙතරම් බාහිර සම්පත් භාවිතා කරනු ලැබුවත් ව්‍යාපාර කටයුතු සාර්ථක කර ගැනීමට නම් විවිධ මට්ටම් වලින් යුතු සේවකයන්ගේ; කාර්ය මණ්ඩලයේ සහභාගීත්වය අත්‍යවශ්‍යවනු ඇත. නමුත් “Do it yourself” ආකෘතිය තුළ වුවද, සමස්ත ව්‍යාපාර කාර්යම ඔබට තනිව කිරීමට නොහැකි වුවත් ඒ තුළ ඔබට දිගු ගමනක් යා හැකිය. මෙහිදී ලේඛන ගත කිරීම සහ පුහුණුව සඳහා පූර්ව ආකෘති කරන ලද ISO 9001 හි මූලික අවශ්‍යතා සපුරාලීම ඔබට මහත් අස්වැසිල්ලක් වනු ඇත.

මෙහිදී ඔබගේ ව්‍යාපාරයේ තත්ත්වයන් ; ISO හි ක්‍රියාපිළිවෙතට හා අදාළ තත්ත්වයන්ට අනුකූල විය යුතුය. මෙම ක්‍රියාපිළිවෙත් සහ ක්‍රමවේදයක් සකසා ඇත්තේ අවම වෙනස් කිරීම් ප්‍රමාණයක් යටතේ බොහෝ දෙනෙකුට අවබෝධකරගැනීමටත් සහ භාවිතා කිරීමටත් හැකිවන පරිදිය. මෙවැනි ක්‍රියාපිළිවෙතකදී අත්‍යවශ්‍ය ලේඛනගත කිරීම් නොව ඕනෑම තත්ත්ව කළමනාකරණ පද්ධතියක් ම ඉලක්කය වන සියලු නිදර්ශන සහ ඉතා වැදගත් ලේඛන නිවැරදිව සහ ක්‍රමවත්ව ලේඛනගත කිරීම පමණක් අපේක්ෂා කරනු ඇත.

## ISO 9001- 2015 ක්‍රියාවලිය



## BENEFITS IN TAMIL



## ISO 9001:2015 CONSULTATION



## நோக்கங்கள்

ISO 9001 என்பது தரம் முகாமைத்துவ அமைப்பின் (QMS) ஒரு திட்டமாகும். ISO 9001, சர்வதேச தரப்படுத்தல் சங்கத்தால் பராமரிக்கப்பட்டு, அங்கீகாரம் மற்றும் சான்றளிப்பு அங்கங்களால் நிர்வகிக்கப்பட்டு வருகிறது.

ஒரு நிறுவனமோ அல்லது ஒரு அமைப்போ சுதந்திரமாக ISO 9001 தணிக்கை செய்யப்பட்டு சான்றளிக்கப்பட்டால் அது “ISO 9001 சான்றளிக்கப்பட்டது அல்லது ISO 9001 பதிவு செய்யப்பட்டது” என்று வகுத்துரைக்கப்படுகிறது.

தரநிலைகள் அனைத்தும் உற்பத்தித் துறையில் இருந்தாலும், அவைகள் பரவலாக கல்லூரிகள் மற்றும் பல்கலைக்கழகங்கள் போன்ற நிறுவனங்களிலும் மற்றும் மற்ற வகையான நிறுவனங்களிலும் கையாளப்படுகிறது. ஒரு “பொருள்” என்பது ISO சொல்லகராதியில் உடலுள்ள பொருள், சேவை, அல்லது மென்பொருள் என்று அர்த்தம் கொள்ளப்படுகிறது.

## நன்மைகள்

QMS ஐ செயல்படுத்துவது தொடர் செயலாக்க முன்னேற்றத்தின் மூலம் அனுகூலமான போட்டியை சந்தையில் அடைவதற்கு சக்தி வாய்ந்த கருவியாக இருக்கிறது. அது உட்பட ஒரு நிறுவனத்திற்கு பன்மடங்கு நேரடி நன்மைகளை வழங்குகிறது.

- முன்னேற்றகரமான இலாபம் மற்றும் குறைக்கப்பட்ட செலவுகள் அடைய உதவுகிறது.
- மேம்படுத்தப்பட்ட வரவு – செலவுத் திட்ட செயல்திறனை, பணப்புழக்கத்தை, அறிவுசார் மூலதனத்தை மற்றும் முதலீட்டை திரும்ப பெற உதவும்.
- அதிகரித்த போட்டித்தன்மை, மேம்படுத்தப்பட்ட வாடிக்கையாளர் நிறைவு மற்றும் விசுவாசத்தை பெற உதவுகிறது.
- மேம்படுத்தப்பட்ட திறன், முடிவெடுத்தல் மற்றும் திறமையான செயல்முறைகளை அடைய உதவுகிறது.
- கிடைக்கும் வளங்களின் சிறப்பான பயன்பாட்டை அடைய உதவுகிறது.
- உயர்ந்த ஊழியர் பொறுப்புக்கூறலை அடைய உதவுகிறது.
- மேம்படுத்தப்பட்ட நிறுவன செயல்திறன், மதிப்பத்திறன் மற்றும் பேண்தகைமையை அடைய உதவுகிறது.

## உள் - விளைவுகள்

அதிகரித்தல் (+)	குறைத்தல் (-)
▪ முகாமைத்துவ திறன்	▪ வேலையை திரும்பத் திரும்ப செய்தல்
▪ திட்டமிடல் திறன்	▪ மாற்றுவேலை
▪ பிரச்சினை தீர்த்தல்	▪ கழிவு
▪ வாடிக்கையாளர் நல்லுறவு.	▪ செலவு
▪ தொடர்பாடல்	▪ பணியாளர் விலகல்
▪ மாறுபடும் தன்மை	▪ பேரழிவு விகிதம்
▪ பணியாளர் மன உறுதி	

## வெளி - விளைவுகள்

அதிகரித்தல் (+)	குறைத்தல் (-)
▪ தர முன்னேற்றம்	▪ புகார்கள்
▪ வாடிக்கையாளர் திருப்தி	▪ மேன்முறையீடு
▪ விற்பனை முன்னேற்றம்	
▪ நிறுவன அடையாளம்	
▪ அரசு ஆதரவு	



## ISO 9001 இன் தாக்கம் என்ன?

பெரும்பாலான வணிக செயல்முறைகளில், தங்கள் வேலைகளை தாங்களே செய்ய குறைந்த செலவே ஆகும். ஆனால் அதிக நேரம் தேவைப்படலாம். எவ்வளவு வெளி - வளங்கள் பயன்படுத்தப்பட்டிருப்பினும், வேறுபட்ட அளவில் பணியாளர்களும், வேலையாட்களும் இதற்கு தேவைப்படுவார்கள். மொத்தமாக தாங்களாகவே வேலை செய்யும் தீர்வு இல்லாத வேளையில், முன் வடிவமைக்கப்பட்ட ஆவணப்படுத்தல் மற்றும் வேலைப்பயிற்சி மூலதனம் கொண்டு ISO 9001 இன் அடிப்படை தேவைகளின் வழியில் தங்கள் தங்கள் வேலைகளை செய்யலாம்.

தங்கள் தொழில்முறைக்கேற்ப இந்த முறைமைகளும், விதிமுறைகளும் உருவாக்கப்பட வேண்டும். மேலும், பொதுவாக தேவைப்படும் மாறுதல்களை குறைக்கவும், மற்றவர்கள் அதை புரிந்து கொண்டு உபயோகிப்பதை அதிகரிக்கவும் அவை உருவாக்கப்பட வேண்டும். தேவையற்ற எழுத்து வேலைகளை கூட்டாமல், எல்லா மேற்கோள்களையும் தெளிவாகவும் மிகவும் பொருந்தக்கூடியனவாகவும் உருவாக்குவதே தர முகாமைத்துவ அமைப்பின் நோக்கமாகும்.

## ISO 9001: 2015 செயல்முறை ஓட்டம்



# ISO 14001:2015 AWARENESS PROGRAM

## BENEFITS IN ENGLISH

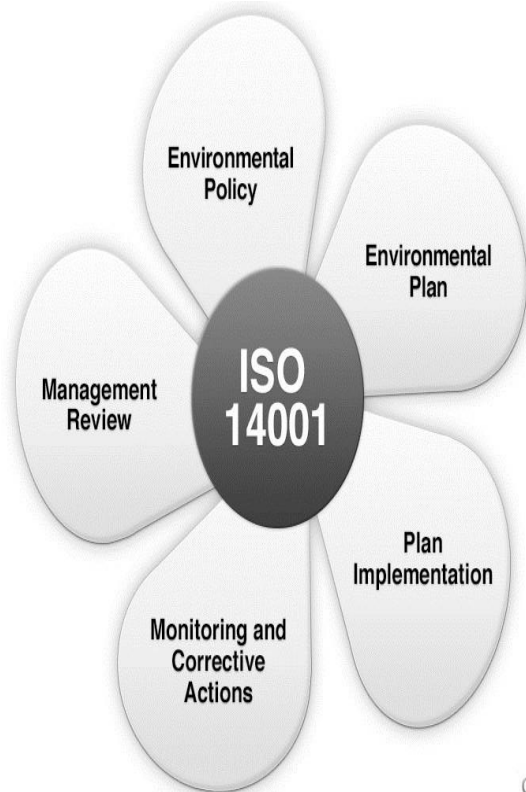


# ISO 14001:2015 CONSULTATION

## OBJECTIVES

The ISO 14001 environmental Management Standard exists to help organizations minimize how its operations negatively affect the environment (cause adverse changes to air, water or land), company with applicable laws, regulations and other environmentally oriented requirements and continually improve on the above.

ISO 14001 is similar to ISO 9001 quality management in that both pertain to the process (the comprehensive outcome of how a product is produced) rather than to the product itself. The overall idea is to establish an organized approach to systematically reduce the impact of the environmental aspects which an organization can control. Effective tools for the analysis of environmental aspects of an organization and for the generation of options for improvements are provide by the concept



## BENEFITS

- An organization can enhance all employees' awareness for the environment and achieve reliability from its customers by adapting EMS into the organization.
- It can be used as a mean of enforcing company competitiveness by reducing resources, energy and wastes.
- An organization can effectively handle both domestic and international environmental restriction.
- An organization can effectively handle the pressure from customers, stockholders, residents and interested parties – purchasing environment-friendly products or presenting environmental reports, etc.

**BENEFITS IN SINHALA**



**ISO 14001:2015 CONSULTATION**



Click to :

**අරමුණු**

ISO 14001 පාරිසරික කළමනාකරණ මඟින් ආයතනික කටයුතු තුළින් පරිසරයට සිදුවන අහිතකර බලපෑම (වාතය, ජලය හෝ භූමියට ඇතිවන අහිතකර වෙනස්වීම්) මොනවාද? ඒව අවම කර ගන්නේ කෙසේද යන්න සහ ඊට අදාළ නීති රෙගුලාසි හා අනෙකුත් පරිසර හිතකාමී නිෂ්පාදන වලින් යුතු සමාගමක් ලෙස අඛණ්ඩව වැඩිදියුණු කරන්නේ කෙසේද යන්න මෙහි දී සලකනු ලබයි.

ISO 14001, ISO 9001 තත්ත්ව කළමනාකරණය හා සමාන වේ. ISO 14001 සහ ISO 9001 තත්ත්ව කළමනාකරණ පද්ධතිය ක්‍රියාවලිය තුළ (නිෂ්පාදනයක්, නිෂ්පාදනය කරන ආකාරය පිළිබඳ සවිස්තරාත්මක ප්‍රතිඵල) මෙම තත්ත්ව කළමනාකරණ දෙකම අදාළ වනුයේ නිෂ්පාදන ක්‍රියාවලියට පමණක් ම නොවේ. මෙහි සමස්ථ අදහස වන්නේ පාරිසරික අංශයන් වෙත, සංවිධානය මඟින් සිදුවන එහෙත් පාලනය කළහැකි බලපෑම අඩු කිරීම සඳහා සංවිධානාත්මක ප්‍රවේශයක් ස්ථාපිත කිරීමයි. සංවිධානයක, පාරිසරික අංග විශ්ලේෂණය සඳහා ඵලදායී මෙවලම් භාවිතය සහ ඒවා වැඩිදියුණු කිරීම් සඳහා විකල්ප නිර්මාණය කිරීම සඳහා මෙම සංකල්පය උපකාරී වනු ඇත.

**ප්‍රතිලාභ**

- පරිසරය පිළිබඳව සියළුම සේවකයන්ගේ දැනුම ඉහළ නැංවීමෙන් සහ EMS කෙරෙහි අනුගතවීම තුළින් පරිසර හිතකාමී ආයතනයක් ලෙස පාරිභෝගිකයන්ගේ විශ්වාසය තහවුරු කරගත හැකි වීම.
- සම්පත් සහ බලශක්ති භාවිතය අවමකර නිපදවන අපද්‍රව්‍ය ප්‍රමාණය අවම කිරීම කෙරෙහි ආයතනය තරඟකාරී ලෙස බලාත්මක කළ හැකි වීම.
- දේශීය සහ විදේශීය පාරිසරික සීමා කිරීම් හමුවේ ආයතනයට ඵලදායී ලෙස ක්‍රියාකිරීමට හැකි වීම.
- ගනුදෙනුකරුවන්, කොටස්කරුවන්, නිවැසියන් සහ උනන්දුවන පාර්ශවයන්ගේ පීඩනය ඵලදායී ලෙස කළමනාකරණය කළ හැකිය. - මේ සඳහා පරිසර හිතකාමී නිෂ්පාදන මිලදී ගැනීම හෝ පාරිසරික වාර්තා ඉදිරිපත් කිරීම ආදිය සිදුකල හැකිය.

**බලපෑම්**

▪ අවදානම් කළමනාකරණය	පාරිසරික අනතුරු හෝ සිදුවීම් ඇතිවීමට ඇති විභවය අවම කිරීම.
▪ ඉදිරිපෙළ සිටීම	සංවිධානයේ විශ්වසනීයත්වය සහ නිෂ්පාදන තරඟකාරීත්වය සහතික කිරීම.
▪ පිරිවැය අවම කිරීම	සම්පත්, බලශක්ති නාස්තිවීම් වැළැක්වීම හා අපද්‍රව්‍ය අවම කිරීම
▪ සෙසු සම්බන්ධතා	උනන්දුවක් දක්වන පාර්ශවයන් සමග හොඳ සබඳතාවයක් පැවැත්වීම. (ගනුදෙනුකරුවන්, කොටස්කරුවන්, ප්‍රජාව ආදිය)
▪ තෘප්තිය	ආයෝජකයන් තෘප්තිමත් කර ප්‍රාග්ධනය ලබාගැනීම. - ECO වැනි පාරිසරික අරමුදල ආදිය

**පාරිසරික තත්ත්වයන්ගේ බලපෑම් ඇගයීම් වගුව**

තාරික් ආකේටය	ආයතන	බලපෑම	උසස්වනු ලබන පාරිසරික ප්‍රතිපත්ති	අවදානම් / අවිච්චිත	පාලනය	අරමුණ
අවසාන නිෂ්පාදනය	බලශක්ති භාවිතය	ගෝලීය උෂ්ණත්වය	සේවක කොටස් නිෂ්පාදන පාරිසරික ක්‍රියාමාර්ගයන්	බලශක්ති-බර ප්‍රතිරෝධීතාවය බලශක්ති භාවිතය තාරික් ගැන්වීමේ ආයෝජනය	බලශක්ති තාරික්ගැන්වීමේ ක්‍රියාමාර්ගය	පිරිසිදු 3% කාබන් අඩු කිරීම
අලුත් සැපයීම	උදා: පරිභෝජනය	සමස්ත නිෂ්පාදන / රථ උදාහරණ	පාරිසරික පවතින කාර්යාලය	ප්‍රතිරෝධීතාවය කළ උදා: තාරික් කිරීම CSF ආර්භය කිරීම	සැලසුම් පාලනය සහ පාලන කිරීමේ පියවර, සැලසුම්කරුවන් නිර්දේශය කිරීම	පිරිසිදු 3 ක්තුදු ප්‍රතිරෝධීතාවය සාරාංශ උදා: 30% කින් වැඩි වීම පිරිසිදු 3 ක්තුදු ප්‍රතිරෝධීතාවය 10% ක පිරිසිදු කිරීම
නිෂ්පාදනයේ භාවිතය	නිෂ්පාදන ගුණාත්මක බව	ඉන් භා පිලිබදව	සේවකයන් කොටස් නිෂ්පාදන පාරිසරික පවතින කාර්යාලය	නැවත භාවිතය / නැවත වැඩ කිරීම සඳහා ආපසු ගන්නා ප්‍රතිපත්ති පිරිසිදු කිරීම	උදා: නැවත භාවිත කිරීම සඳහා නිෂ්පාදන නැවත ලබා ගැනීම සඳහා ප්‍රතිපත්ති	ප්‍රතිරෝධීතාවය 10% ක් ආපසු ගැනීම

**පාරිසරික දර්ශක සහ බලපෑම් යනු කුමක්ද?**

**පරිසර :** වාතය, ජලය, භූමිය, ස්වාභාවික සම්පත්, ශාක හා සත්ව විශේෂ, මිනිසුන් සහ ඒවායේ අන්තර් සම්බන්ධතා ඇතුළුව ක්‍රියාත්මක වන පද්ධතිය.

**අංශ :** සංවිධානයේ ක්‍රියාකාරකම් වල මූලිකාංග හෝ පරිසරය සමඟ අන්තර් ක්‍රියාකළ හැකි නිෂ්පාදන හෝ සේවා.

**බලපෑම:** ආයතනයේ සමස්ත හෝ අර්ධ ක්‍රියාකාරිත්වය හේතුවෙන් පරිසරය කෙරෙහි හිතකර හෝ අහිතකර බලපෑමක් සිදුවේ ද යන වග.

අංශ	බලපෑම්
• වායු විමෝචනය	වායු දූෂණය
• අප ජලය ජල ධාරාවන් වෙතට හෝ භූමියට බැහැර කිරීම	ජල දූෂණය
• කසළ අනිසි ලෙස භූමියට බැහැර කිරීම.	ගොඩබිම් දූෂණය
• අමුද්‍රව්‍ය, ශක්තිය සහ සම්පත් භාවිතය	ස්වාභාවික සම්පත් නාස්තිය / අධික භාවිතය
• අධික ශබ්ද උත්පාදනය	ශබ්ද දූෂණය
• කම්පන	ඕසෝන් ක්ෂයවීම
• විකිරණය	ගෝලීය උෂ්ණත්වය

## BENEFITS IN TAMIL



## ISO 14001:2015 CONSULTATION



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## நோக்கங்கள்

ISO 14001 சுற்றுச்சூழல் மேலாண்மை சட்ட திட்டங்கள் மூலமாக நிறுவனங்கள் அதன் நடவடிக்கைகளை சுற்றுச்சூழலுக்கு எதிர்மறையான விளைவுகளையும், சூழல் சார்ந்தவைகளை (காற்று, நீர் அல்லது தேசத்துக்கு பாதகமான மாற்றங்களை ஏற்படுத்துதல்) குறைக்கவும் மற்றும் நிறுவனத்தின் தேவைகளையும், பாதிப்புகளையும் குறைக்கவும் மற்றும் மேலே கூறப்பட்டுள்ளவைகளை தொடர்ந்து மேம்படுத்தவும் உதவும்.

ISO 14001 மற்றும் ISO 9001 இரண்டும் தர முகாமைத்துவத்தில் செயன்முறை (ஒரு பொருள் எவ்வாறு உற்பத்தி செய்யப்படுகிறது என்பதின் விரிவான விளைவு) தொடர்புடையதான ஒத்த இரு பதில்களாக உள்ளன. ஒழுங்கமைக்கப்பட்ட அணுகுமுறையின் மூலம், ஒரு நிறுவனத்தின் சூழல் அம்சங்களின் தலைமுறை பயனுள்ள கருவிகள் சூழல் அம்சங்களின் தாக்கத்தை குறைக்க வேண்டும் என்பதே ஒட்டுமொத்த கருத்தாகும். ஆய்வு மற்றும் மேம்பாடு மூலம் இதனை செயல்படுத்த வேண்டும்.

## நன்மைகள்

- ஒரு அமைப்பு அனைத்து ஊழியர்களுக்கு விழிப்புணர்வை அதிகரிக்க வைத்து, சூழல் நிர்வாகம் மூலம் அதன் வாடிக்கையாளர்களின் நம்பகத்தன்மை அடைய உதவும்.
- இது வளங்கள், ஆற்றல் மற்றும் கழிவுகளை குறைப்பதன் மூலம் நிறுவனத்தின் போட்டித்தன்மையை செயல்படுத்துவதில் உதவுகிறது.
- ஒரு அமைப்பு திறம்பட உள்நாட்டு மற்றும் சர்வதேச சுற்றுப்புற சூழல் கட்டுப்பாட்டை கையாளல். (சூழல் நட்பு பொருட்களை வாங்குதல் அல்லது சுற்றுச்சூழல் அறிக்கைகள் வழங்குதல் முதலியன).
- ஒரு அமைப்பு திறம்பட வாடிக்கையாளர்கள், பங்குதாரர்கள், குடியிருப்பாளர்கள் மற்றும் ஆர்வமுடையவர்களின் அழுத்தத்தை கையாளல்.

## விளைவுகள்

▪ இடர் முகாமைத்துவம்	குறைப்பதற்கு சாத்தியமான சுற்றுச்சூழல் விபத்துகள் அல்லது நிகழ்ச்சிகள்.
▪ முன்நிலையில் இருத்தல்	நிறுவனத்தின் நம்பகத்தன்மை மற்றும் போட்டித்தன்மையை செயல்படுத்துவதில் உறுதுணை
▪ செலவு குறைப்பு	மூலவளங்கள், வீண் விரயம், சக்தி பாவனைகள் குறைப்பு
▪ சக உறவு	ஆர்வமுள்ளவர்களுடன் (வாடிக்கையாளர்கள், பங்குதாரர்கள், சமூகங்கள் முதலியன) நல்லுறவு
▪ திருப்தி	முதலீட்டாளர்கள் திருப்தியடையக்கூடிய மூலதனத்தினை வெகுவாக பெறுதல்

## சுற்றுச்சூழல் நோக்குகள் மற்றும் தாக்கங்களின் மதிப்பீட்டு அட்டவணை

செயல்பாடு	நோக்கம்	தாக்கம்	ஆர்வளர்கள்	இடர் / வாய்ப்பு	கட்டுப்பாடு	குறிக்கோள்
இறுதி தயாரிப்பு உற்பத்தி	சக்தி பயன்பாடு	புவி வெப்பமடைதல்	ஊழியர்கள் பங்குதாரர்கள் வாடிக்கையாளர்கள்	கனமான சக்தி புதுப்பிப்புகளின் பயன்பாடு பசுமை சக்தியில் முதலீடு செய்தல்	ஆற்றல் திறன் மிக்க நடவடிக்கைகள்.	வருடத்திற்கு 5% கார்பன் குறைப்பு
மூலப்பொருட்களை வளப்படுத்துதல்.	பொருட்களை நுகர்தல்	வளச்சிதைவு / நில மாசுபாடு	வாடிக்கையாளர்கள் நெருக்கடி குழுக்கள்	மறுசுழற்சி பொருட்களைப் பயன்படுத்த மறு வடிவமைத்தல் செய்தல் CSR நிரூபணம் விற்பனை அதிகரித்தல்	கட்டுப்பாடு மற்றும் சரிபார்த்தல் நடவடிக்கைகளை வடிவமைத்தல். வழங்குனர்களை கண்காணித்தல்.	3 ஆண்டுகளில் மறுசுழற்சி செய்யப்பட்ட உள்ளடக்கத்தில் 50% அதிகரிப்பு 3 ஆண்டுகளில் விற்பனையில் 10% வளர்ச்சி
உற்பத்தியின் பயன்பாடு	உற்பத்திக் கழிவுகளை அகற்றுதல்	நிலம் மற்றும் நீர் மாசுபாடு	ஊழியர்கள் பங்குதாரர்கள் வாடிக்கையாளர்கள் நெருக்கடி குழுக்கள்	மறு சுழற்சிக்கு மற்றும் மறு வேலைக்கு மீண்டும் பயன்படுத்தல் விற்பனை விருத்தி	மறு சுழற்சிக்கு பயன்படுத்தப்படும் பொருட்களை வழங்குவதற்கான திட்டம்	விற்பனையை அதிகரித்தல் மற்றும் வருடத்திற்கு 10% இலாபத்தினை திரும்பப் பெறுதல்.

## சுற்றுச்சூழல் நோக்குகள் மற்றும் தாக்கங்கள் என்ன?

**சுற்றுச்சூழல்:** ஒரு அமைப்பின் காற்று, நீர், இயற்கை வளங்கள், தாவரங்கள், விலங்கினங்கள், மனிதர்கள், நிலம் என்பனவற்றிற்கு இடையேயான உறவுகள்.

**நோக்குகள்:** ஒரு நிறுவனத்தின் நடவடிக்கைகள், தயாரிப்புகள் அல்லது அங்கம் சுற்றுச்சூழலில் தொடர்பு கொள்வது குறித்து செயல்படல்.

**விளைவுகள்:** நிறுவனத்தின் சூழல் அம்சங்களின் விளைவாக சூழலில் எந்த மாற்றமும் (பலனளிக்கக்கூடியவை அல்லது எதிர்மறையானவை) முழுமையாகவோ பகுதியாகவோ தாக்குமா என்று அறிதல்.

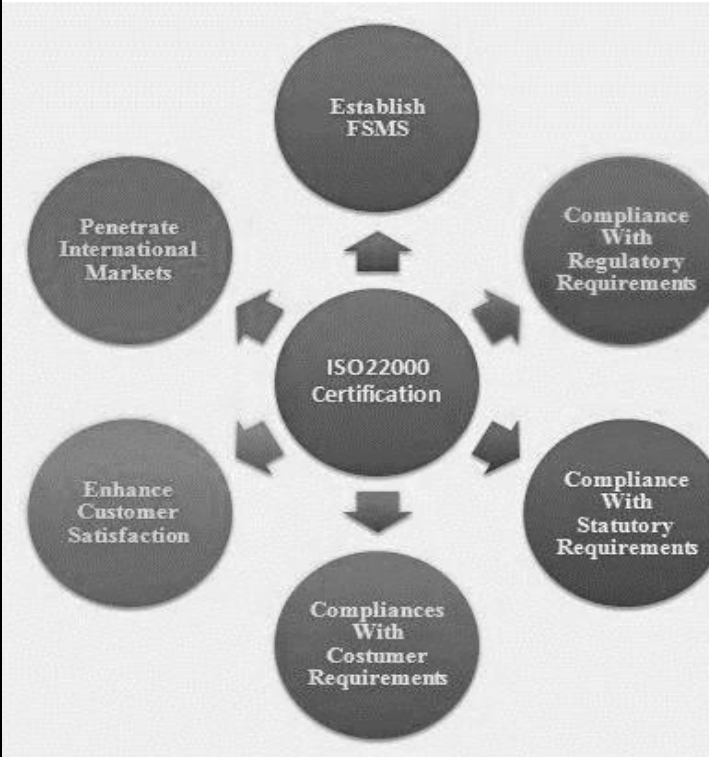
நோக்குகள்	விளைவுகள்
• காற்று மாசுபடல்	காற்று மாசுபாடு
• நீர் ஓடை அல்லது நிலத்தில் கழிவு நீர் வெளியேற்றல்	நீர் மாசுபாடு
• கழிவு வெளியேற்றல்	நில மாசுபாடு
• பொருள், ஆற்றல் மற்றும் வளங்களை உபயோகித்தல்	ஓலி வளங்கள் மாசுபாடு
• சத்தம் உண்டாக்குதல்	இயற்கை வளங்கள் / பாதுகாப்பு
• அதிர்வு ஏற்படுத்துதல்	ஓசோன் குறைப்புத் தன்மை
• கதிர்வீச்சு உண்டாக்குதல்	புவி வெப்பமடைதல்

# ISO 22000:2018 AWARENESS PROGRAM

## BENEFITS IN ENGLISH



# ISO 22000:2018 CONSULTATION



### OBJECTIVES

Food safety is linked to the presence of food borne hazards in food at the point of consumption, since food safety hazards can occur at any stage in the food chain, it is essential that adequate control be in place. Therefore, a combined effort of all parties through the food chain is required.

ISO 22000 Food Safety Management System is an international standard which was proposed by Danish Standardization Association (DA). It was confirmed as an international standard in the 1<sup>st</sup> day of September, 2005 as a united management system of QMS and HACCP (Hazard Analysis and Critical Control Point)

This standard covers almost every organization which is directly related to food safety such as farming, raw materials, production, packaging, transport and marketing. It is also applicable to the indirectly related organizations such as feed-grains, packing materials, equipment and cleaner production

### EFFECTS

- |   |
|---|
| <ul style="list-style-type: none"> <li>▪ Enforce awareness of food safety and prevent safety accident</li> </ul>        |
| <ul style="list-style-type: none"> <li>▪ Maintain product compliance by providing safe products to customers</li> </ul> |
| <ul style="list-style-type: none"> <li>▪ Meet the legal requirements of the related countries</li> </ul>                |
| <ul style="list-style-type: none"> <li>▪ Cost reduction in quality and safety</li> </ul>                                |
| <ul style="list-style-type: none"> <li>▪ Decrease the frequency of supervision by interested parties</li> </ul>         |
| <ul style="list-style-type: none"> <li>▪ Take the opportunity in management improvement.</li> </ul>                     |
| <ul style="list-style-type: none"> <li>▪ Increase market share</li> </ul>   |

### BENEFITS

- Internationally-recognized, harmonized standard for controlling food safety hazards
- Flexibility, allowing it to be applied to all organizations in the food supply chain, thus encouraging cooperation in addressing food safety hazards
- Possible integration of the food safety and quality management schemes within an organization (e.g., ISO 9001)

## 7 PRINCIPLES OF HACCP

**Principle – 01:** Conduct & Hazard Analysis (HA)

**Principle – 02:** Determine the Critical Control Points (CCP)

**Principle – 03:** Establish Critical Limits

**Principle – 04:** Establish Monitoring Procedures

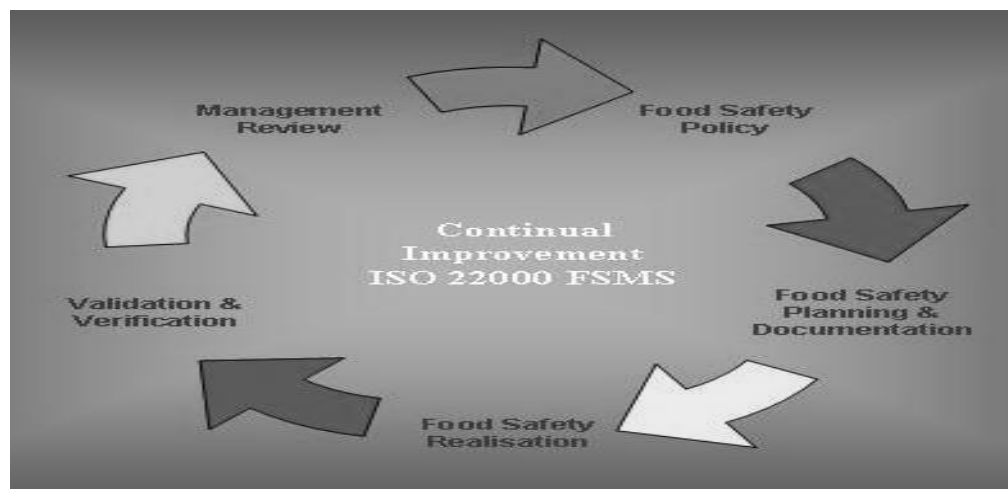
**Principle – 05:** Establish Corrective Actions

**Principle – 06:** Establish Verification Procedure

**Principle – 07:** Establish Record keeping and Documentation Procedure

## NECESSITIES

- The existing assessment only focuses on the function of food processing and its quality rather than food safety
- Due to the different standards in different countries, there has been a big confusion in food industry and a company carries a heavy burden for that cost
- It is not reliable to depend on experiences to supply scientific and systematic risk analysis in food safety management. Use of solid regulations will be the best way to meet the customer's requirements
- It is internationally required to use same system through all the food chains
- It is required to prevent food safety problems and get reliability from the interested parties

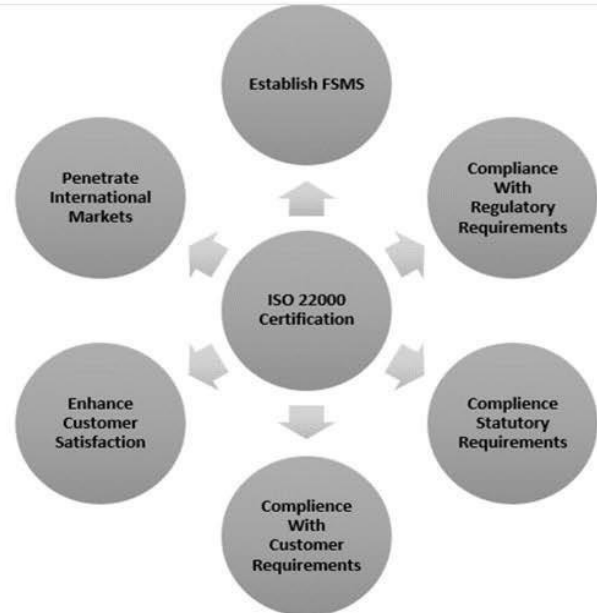




**BENEFITS IN SINHALA**



**ISO 22000 : 2018 CONSULTATION**



**අරමුණු**

ආහාර සුරක්ෂිතභාවය යනු පරිභෝජනයේ දී ආහාර මඟින් ඇතිවන රෝගාබාධ තත්ත්වයන් අවම කිරීමයි. ආහාර දාමයේ ඕනෑම මොහොතක දී ආහාරවල පවතින සුරක්ෂිතභාවයට හානි විය හැකි බැවින් එය වළක්වාලීමට ප්‍රමාණවත් පියවර අනුගමනය කිරීම අත්‍යවශ්‍ය වේ.

ISO 22000 ආහාර සුරක්ෂිතතා කළමනාකරණ පද්ධතිය යනු ඩෙන්මාර්ක් ප්‍රමිතිකරණ සංගමය විසින් යෝජනා කරන ලද ජනතනන්තර සම්මතයකි. QMS හා HACCP හි ඒකාබද්ධ කළමනාකරණ පද්ධතියක් ලෙස ජාත්‍යන්තර තත්ත්ව සහතිකයක් බව 2005 සැප්තැම්බර් මස 1 වන දින, ජාත්‍යන්තර ප්‍රමිතියක් ලෙස තහවුරු කරන ලදී.

ගොවිතැන් (වගාව), අමුද්‍රව්‍ය, නිෂ්පාදනය, ඇසුරුම්කරණය, ප්‍රවාහනය, බෙදාහැරීම සහ අලෙවිකරණය ආදී ආහාර සුරක්ෂිතතාවයට සෘජුවම සම්බන්ධ වන බොහොමයක් අංශ මෙම ප්‍රමිතිය මඟින් ආවරණය කරනු ලැබේ. ඉහත සඳහන් අංශයන්ට ඇතුළත් නොවූ නමුත් ආහාර නිෂ්පාදනයට සහ පරිභෝජනයට වක්‍ර දායකත්වයක් සපයනු ලබන බීජ ප්‍රරෝහණය, ආහාර ඇසුරුම් නිෂ්පාදනය, උපකරණ සහ සේදුම් ද්‍රව්‍ය මීට අයත් වේ.

**ප්‍රතිලාභ**

- ආහාර සංරක්ෂණය පාලනය පිළිබඳ ජාත්‍යන්තරව පිළිගත් සම්මත ක්‍රමයක් වීම.
- ආහාර සැපයුම් දාමයේ සියළුම අංශවලට යෙදිය හැකි තරම් මෙම ප්‍රත්පත්තීන් නම්‍යශීලී වන අතර ආහාර විනාශය අවම කරගැනීමට දිරිගන්වමින් සහයෝගය ලබා දීම.
- තත්ත්ව කළමනාකරණය සහ ආහාර සුරක්ෂිතතාව යන ප්‍රමිතීන් ද්විත්වය ඒකාබද්ධ කිරීමේ හැකියාව පවතී.
- ආහාර සුරක්ෂිතතා පද්ධතිය අඛණ්ඩව පවත්වා ගැනීමට සැපයුම්කරුවන්ට සහ ගනුදෙනුකරුවන්ට අවශ්‍ය සන්නිවේදනය රාමුවක් සැපයීම.
- ආහාර සුරක්ෂිතතාව වෙනුවෙන් තම ආයතනයේ කැපවීම ප්‍රදර්ශනය කළ හැකි වීම.

**බලපෑම**

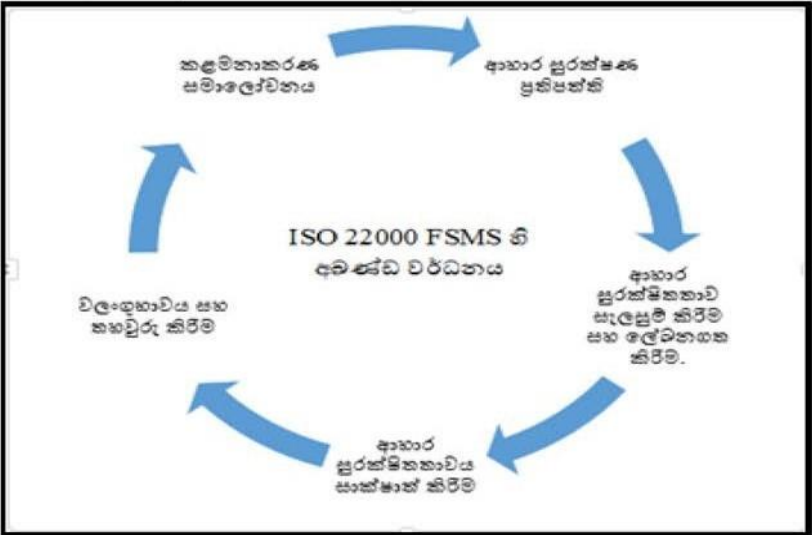
<ul style="list-style-type: none"> <li>▪ ආහාර සුරක්ෂිතතාවය පිළිබඳව දැනුවත් බව ඉහළ නැංවීම තුළින් අනතුරු වළක්වා ගත හැකි වීම.</li> </ul>
<ul style="list-style-type: none"> <li>▪ ගනුදෙනුකරුවන්ට සුරක්ෂිත නිෂ්පාදන ලබා දීම තුළින් නිෂ්පාදනය අඛණ්ඩව පවත්වාගත හැකි වීම.</li> </ul>
<ul style="list-style-type: none"> <li>▪ අන්තර් ජාතීන් අතර ගනුදෙනු වලදී අදාළ වන නීතිමය අවශ්‍යතාවයන් සපුරාලිය හැකි වීම.</li> </ul>
<ul style="list-style-type: none"> <li>▪ ගුණාත්මකභාවය සහ ආහාර සුරක්ෂිතතාවය කෙරෙහි දැක්විය යුතු පිරිවැය අවම වීම.</li> </ul>
<ul style="list-style-type: none"> <li>▪ ආයතනික කටයුතු කෙරෙහි උනන්දුවක් දක්වන පාර්ශවයන් විසින් සිදුකෙරෙන අධීක්ෂණ වාර ගණන අඩු වීම.</li> </ul>
<ul style="list-style-type: none"> <li>▪ කළමනාකරණය වැඩි දියුණු කර ගැනීමට අවස්ථාව සැලසීම.</li> </ul>
<ul style="list-style-type: none"> <li>▪ වෙළඳපොළ කොටස වැඩිකළ හැකි වීම.</li> </ul>

## 7 HACCP මූලධර්මයන්

- මූලධර්මය - 01: හැසිරවීම සහ උපද්‍රව විශ්ලේෂණය (HA)
- මූලධර්මය - 02: නිශ්චායායාත්මක පාලන සලකනු නිර්ණය කිරීම (CCP)
- මූලධර්මය - 03: නිශ්චායායාත්මක සීමාවක් ස්ථාපනය කිරීම.
- මූලධර්මය - 04: අධීක්ෂණ ක්‍රියාපටිපාටියක් ස්ථාපනය කිරීම.
- මූලධර්මය - 05: නිවැරදි ක්‍රියාපිළිවෙත් ස්ථාපනය කිරීම.
- මූලධර්මය - 06: ආයතනික කටයුතු සත්‍යපනය කළ හැකි ක්‍රියාපිළිවෙතක් ස්ථාපනය කිරීම.
- මූලධර්මය - 07: වාර්තා ගත කිරීමට සහ ලේඛනගත කිරීමට ක්‍රමවේදයක් පැවතීම.
- මූලධර්මය - 07: වාර්තා ගත කිරීමට සහ ලේඛනගත කිරීමට ක්‍රමවේදයක් පැවතීම.

### අවශ්‍යතා

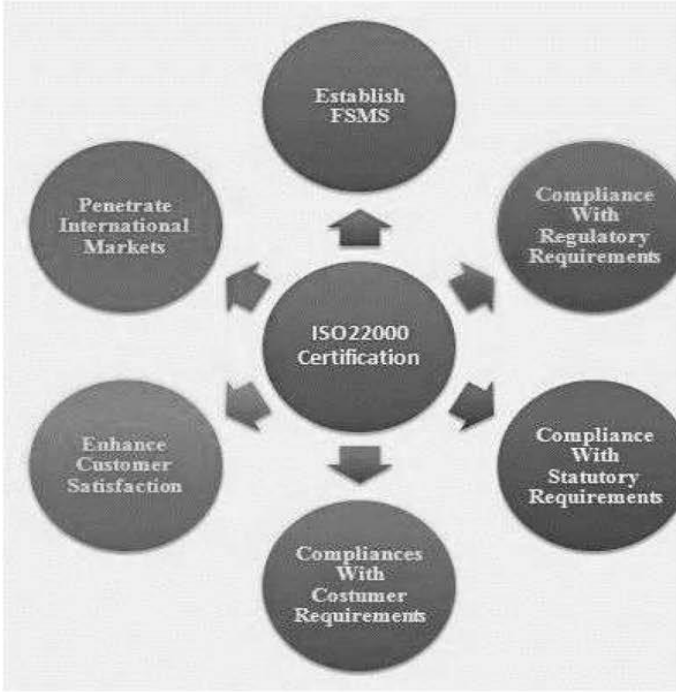
- පවත්නා තක්සේරු වාර්තාව ආහාරවල සුරක්ෂිතභාවය වෙනුවට ආහාර සැකසීමේ මෙහෙයුම් සහ ඒවායේ ඇති ගුණාත්මකභාවය වෙත අවධානය යොමුකරයි.
- විවිධ රටවල පවතින ප්‍රමිතීන් විචල්‍ය වීම හේතුවෙන්, ආහාර කර්මාන්තයේ විශාල ව්‍යාකූල තත්ත්වයක් පවතී. මේ හේතුවෙන් සමාගම් වලට තම මෙහෙයුම් කටයුතුවලදී විශාල පිරිවැයක් දැරීමට සිදු වේ.
- ආහාර සුරක්ෂිතතාව කළමනාකරණය සඳහා විද්‍යාත්මක හා ක්‍රමානුකූල අවදානම් විශ්ලේෂණයක් සැපයීම සිදු කළ යුතු අතර අත්දැකීම මත යැපීම විශ්වාසදායක නොවේ. පාරිභෝගිකයන්ගේ අවශ්‍යතාවයන් සපුරාලීම සඳහා ශක්තිමත් නීති රෙගුලාසි අනුගමනය කිරීම වඩාත් සාර්ථක ක්‍රමයකි.
- සියළුම ආහාර හා සම්බන්ධ මෙහෙයුම් ආයතන අතර සම්මත ප්‍රමිතියක් පැවතීම ජනතර්කය අවශ්‍යතාවයකි.
- ආහාර සුරක්ෂිතතාවය හා සම්බන්ධ ගැටළු අවම කිරීම සහ ඒ හා උනන්දුවක් දක්වන පාර්ශවයන්ගේ විශ්වාසය තහවුරු කරගැනීමට අවශ්‍ය වේ.



## BENEFITS IN TAMIL



## ISO 22000 : 2018 CONSULTATION



## நன்மைகள்

- சர்வதேச ரீதியில் அங்கிகரிக்கப்பட்ட, ஒத்திருக்கும் நிலையான உணவு பாதுகாப்பு மட்டுமே அபாயங்களை கட்டுப்படுத்தும்.
- இதன் வளைந்து கொடுக்கும் தன்மையினால் உணவு பாதுகாப்பு அபாயங்களிலிருந்து தங்களை காத்துக்கொள்ளவும் இ ஒத்துழைப்பை ஊக்குவிக்கவும் உணவு விநியோக நிறுவனங்கள் இதனை பயன்படுத்தும்.
- நிறுவனத்தின் உள்ளே உணவு பாதுகாப்பு மற்றும் தர முகாமைத்துவ திட்டங்களுக்கான சாத்தியமான ஒருங்கிணைப்பு.
- முகாமைத்துவ அர்ப்பணிப்பு, வாடிக்கையாளர்கள் தொடர்பு, மற்றும் உணவு பாதுகாப்பு அமைப்பு தொடர்ந்து முன்னேற்றம் அடைய ஒரு கட்டமைப்பை அளிக்கிறது.
- உணவு பாதுகாப்பில் ஒரு நிறுவனத்தின் அர்ப்பணிப்பை நிரூபிக்கிறது.

## நோக்கங்கள்

உணவு பாதுகாப்பு தொடர்பான ஆபத்துகள் உணவு சங்கிலியின் எந்த நிலையிலும் ஏற்படலாம் என்பதால் உணவுப் பாதுகாப்பு என்பது உற்பத்தி கட்டத்திலிருந்து உணவு உண்பது வரைக்கும் போதுமான கட்டுப்பாட்டில் இருக்க வேண்டியது அவசியம். எனவே, உணவு சங்கிலி வழியாக அனைத்து கட்சிகளும் ஒரு ஒருங்கிணைந்த முயற்சியுடன் செயல்படுகிறது.

ISO 22000 உணவுப் பாதுகாப்பு முகாமைத்துவ முறைமைக்கான சர்வதேச நிறுவனமாக டேனிஷ் தர நிர்ணய சங்கம் (DA) உள்ளது. அது 2018 செப்டம்பர் 1ம் நாள் சர்வதேச தரமான QMS மற்றும் HACCP (இடர்பாடு ஆய்வுகள் மற்றும் நெருக்கடிக் கட்டுப்பாட்டுக் கழகம்) ஐக்கியப்பட்ட முகாமைத்துவ அமைப்புகளால் உறுதி செய்யப்பட்டது.

எந்த ஒரு அமைப்பினதும் தர நேரடி ஆய்வு என்பது விவசாயம், மூலப்பொருட்கள், உற்பத்தி, போக்குவரத்து, சந்தைப்படுத்தல் மற்றும் உணவு பாதுகாப்பு என்பனவற்றையும் உள்ளடக்கியது. இது மறைமுகமாக தானியங்கள், பொதியிடல் பொருட்கள், உபகரணங்கள் மற்றும் தூய உற்பத்தி நிறுவனங்களுக்கும் பொருந்தும்.

## விளைவுகள்

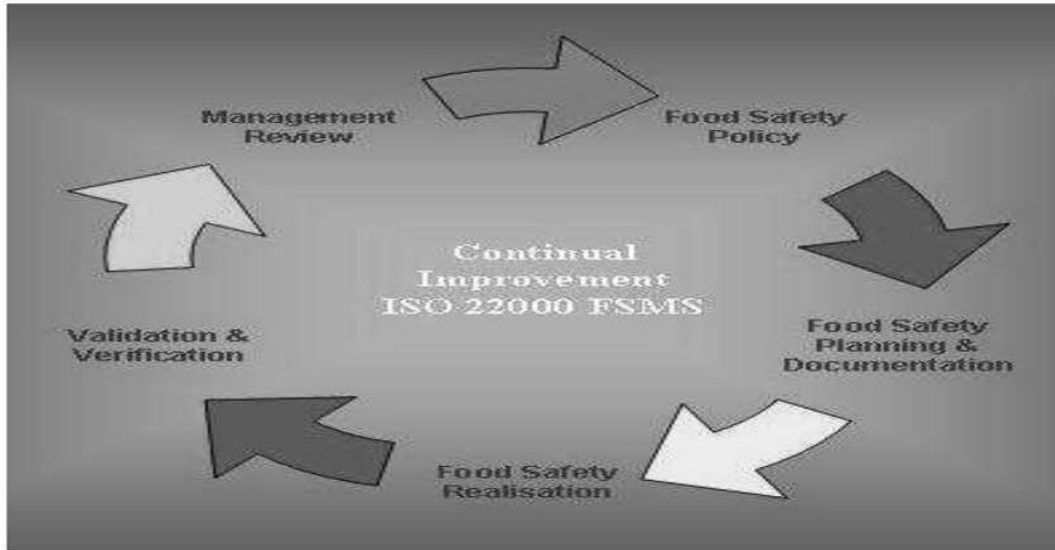
- |   |
|---|
| <ul style="list-style-type: none"> <li>▪ உணவு பாதுகாப்பு விழிப்புணர்வை செயல்படுத்துவது மற்றும் பாதுகாப்பு விபத்தை தடுப்பது.</li> </ul>          |
| <ul style="list-style-type: none"> <li>▪ வாடிக்கையாளர்களுக்கு பாதுகாப்பான பொருட்களை வழங்குவதன் மூலம் பொருள் இணக்கத்தினை பராமரிப்பது.</li> </ul> |
| <ul style="list-style-type: none"> <li>▪ தொடர்புடைய நாடுகளில் சட்டபூர்வ – தரம் மற்றும் தேவைகளை பூர்த்தி செய்வது.</li> </ul>                     |
| <ul style="list-style-type: none"> <li>▪ தரம் மற்றும் பாதுகாப்பு செலவு குறைப்பது.</li> </ul>  |
| <ul style="list-style-type: none"> <li>▪ ஆர்வமுள்ள வாடிக்கையாளர்களால் அடிக்கடி மேற்பார்வை செய்யப்படும் நேரத்தை குறைப்பது.</li> </ul>            |
| <ul style="list-style-type: none"> <li>▪ முகாமைத்துவ முன்னேற்ற வாய்ப்பு.</li> </ul>   |
| <ul style="list-style-type: none"> <li>▪ அதிகரிக்கும் சந்தை பங்கு.</li> </ul>   |

## 7 HACCP நியமங்கள்

- தத்துவம் - 01: நடைமுறை இடர்பாடு ஆய்வுகள் (தீங்கு ஆய்வு)
- தத்துவம் - 02: நெருக்கடிக் கட்டுப்பாட்டு முறைகள் (முக்கியமான மையப்புள்ளி)
- தத்துவம் - 03: முக்கிய எல்லைகளை நிலைநாட்டுதல்.
- தத்துவம் - 04: கண்காணிப்பு நடைமுறைகளை நிலைநாட்டுதல்.
- தத்துவம் - 05: சரி செய்யும் நடவடிக்கைகளை நிலைநாட்டுதல்.
- தத்துவம் - 06: சரிபார்ப்பு நடைமுறைகளை நிலைநாட்டுதல்.
- தத்துவம் - 07: ஆவணங்களை வைத்துக்கொள்ளுதல் மற்றும் நடைமுறையில் நிலைநாட்டுதல்.

## தேவைகள்

- தற்பொழுது இருக்கும் மதிப்பீடு, உணவு பாதுகாப்பை விட, உணவை பதப்படுத்தும் செயல்பாடு மற்றும் அதன் தரம் ஆகியவற்றில் மட்டுமே கவனம் செலுத்துகிறது.
- வெவ்வேறு நாடுகளில் வெவ்வேறு தரத்தின் காரணமாக, அங்கு உணவு துறையில் பெரும் குழப்பம் உள்ளது. இதற்காக ஒரு நிறுவனம் வெகுவாக செலவு செய்கிறது.
- உணவு பாதுகாப்பு முகாமைத்துவ அறிவியல் மற்றும் முறையான இடர் பகுப்பாய்வு வழங்க அனுபவங்களை சார்ந்து நம்பக்கூடியதாக இது இல்லை. திட கட்டுப்பாடுகள் பயன்படுத்தவும், வாடிக்கையாளர் தேவைகளை பூர்த்தி செய்யவும் சிறந்த வழியாக இது இருக்கும்.
- சர்வதேச அளவில் அனைத்து உணவு சங்கிலிகளும் ஒரே முறையை பயன்படுத்த வேண்டும்.
- எல்லா உணவு தொடர்புகளுக்கும் சர்வதேச அளவில் ஒரே தட்டம் செயல்படுத்தப்பட வேண்டும்.
- உணவு பாதுகாப்பு பிரச்சினைகளை தடுப்பதும், அதில் ஆர்வமுள்ளவர்களின் நம்பிக்கையை பெறுவதும் உணவு பாதுகாப்பில் இன்றியமையாததாகும்.



# ISO 45001:2018 AWARENESS PROGRAM

## BENEFITS IN ENGLISH



# 45001:2018 CONSULTATION

### OBJECTIVES



This occupational health and Safety Assessment series 45001 (OH&S) specification has been developed in response to urgent customer demand for a recognizable occupational health and safety management system standard against which their management systems can be assessed and certified.

OH&S 45001 certification has been developed to be compatible with the ISO 9001 (Quality) and ISO 14001 (Environmental) management systems standards, in order to facilitate the integration of quality, environmental and safety management system by organization, should they wish to do so.

### BENEFITS

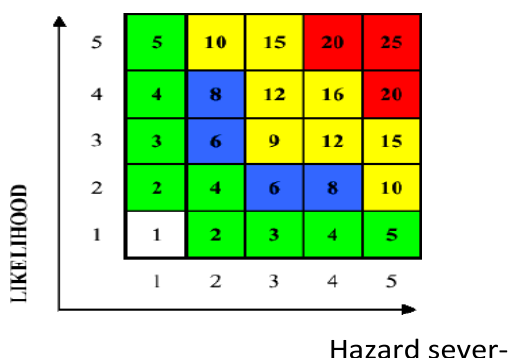
- Establish an OH&S management system to eliminate or minimize risk to employees and other interested parties who may be exposed to OH&S risks associated with its activities
- Assure itself of its conformance with its stated OH&S policy
- Demonstrate such conformance to others
- Implement, maintain and continually improve an OH&S management system
- Make a self-determination and declaration of conformance with this OH&S specification.
- Seek certification/registration of its OH&S management system by an external organization

## EFFECTS

▪ Establishing self-regulation of OH&S and seeking for the continual improvement
▪ Implementation of effective OH&S management by quantitative evaluation of organizations' risk
▪ Increasing the rate of equipment operation by preventive actions
▪ Decreasing total amount of compensation, the rate of insurance fee and increasing productivity by reducing the rate of accidents and operational loss
▪ Achieving reliability in public and enforcing it in society.
▪ Expanding the export of products by clearing the technical barriers of trade in the field of OH&S
▪ Contribution in stabilization of labour relations by participation of all employees in OH&S management system

## Risk Analysis

Risk Level	Effect of hazard
5	Fatal injury
4	Permanent disabling injury
3	Disabling injury
2	Slight injury or ill - health
1	First aid only



## NECESSITIES

Dealing effectively with the international need's Occupational health and safety management responsibility transferred from government to self-regulation.

Stabilization of labour management relations Continuous pressure by interested parties such as ILO.

- **Occupational health and safety aspect**
  - Protection of life and property from accidents and continuous reduction of existing risk
- **Financial aspect**
  - Reducing the rate of Workmen's Accident
  - Compensation Insurance - achieve reliability for banks and insurance companies
  - Providing accountability in investment for investors.
- **Dealing with the social pressure**
  - Meeting the safety requirements of the public wiping out distrust for safety accidents
- **Enforcement of legislations and regulations**
  - Dealing effectively with both domestic and international legislations
  - Strict supervision by the international labour organization

**BENEFITS IN SINHALA**



**ISO 45001:2018 CONSULTATION**



**ප්‍රතිලාභ**

- OH & S හි ක්‍රියාකාරිත්වයට අදාළව ඒ තුළින් විදහා දැක්වෙන කරුණු අනුව අවදානම්වලට ලක්විය හැකි සේවකයන් හා වෙනත් උනන්දුවක් දක්වන පාර්ශවයන්ට අවධානම තුරන් කිරීම හෝ අවම කිරීම සඳහා OH & S කළමනාකරණ පද්ධතියක් ස්ථාපිත කිරීමට හැකිවීම.
- ප්‍රකාශිත OH & S ප්‍රතිපත්තීන්ට අනුකූල බව තහවුරු කර ගත හැකි වීම.
- OH & S කෙරෙහි අනුකූලතාවයක් දක්වන බව අනෙකුත් පුද්ගලයන්ට තහවුරු කිරීමට හැකිවීම.
- OH & S කළමනාකරණ පද්ධතිය ක්‍රියාත්මක කිරීම, නඩත්තු කිරීම සහ අඛණ්ඩව වැඩිදියුණු කළ හැකි වීම.
- OH & S පිරිවිතරයන්ට අනුකූල බව ස්වයං නිර්ණය කල හැකි වීම සහ පෙන්විය හැකි වීම.
- බාහිර ආයතනයක් තුළින් OH & S කළමනාකරණ පද්ධතියට අනුකූල බව ලියාපදිංචිය / සහතික කල හැකි වීම.

**අරමුණු**

මෙම වෘත්තීය සෞඛ්‍ය හා ආරක්ෂණ තක්සේරු මාලාව ISO 45001 : 2018 (OH & S) හඳුනාගත් වෘත්තීය සෞඛ්‍යරක්ෂක සහ ආරක්ෂණ කළමනාකරණ පද්ධති ප්‍රමිතීන් සඳහා හදිසි පාරිභෝගික ලේඛමකට පතිචාර වශයෙන් පිරිවිතරයන් සකස් කර ඇති අතර පෙර තිබූ 18001: 2007 ප්‍රමිතිය මෙලෙස සංස්කරණය වී ඇත

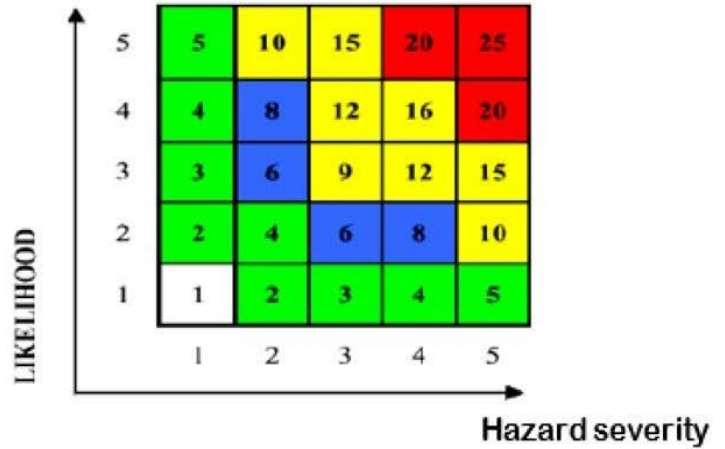
ISO 45001 සහතිකය ISO 9001 (තත්ත්ව) සහ ISO 14001 (පාරිසරික) කළමනාකරණ පද්ධති ප්‍රමිතීන් සමඟ අනුකූලව සකස් කර ඇති අතර, එය එසේ කිරීමට කැමති නම් සංවිධානය විසින් ගුණාත්මක, පාරිසරික හා ආරක්ෂණ කළමනාකරණ ක්‍රමවේදයන් ඒකාබද්ධ කිරීම සඳහා පහසුකම් සලසනු ඇත.

**බලපෑම්**

<ul style="list-style-type: none"> <li>▪ OH &amp; S හි ස්වයං නියාමනය ස්ථාපනය කිරීම සහ නිරන්තරයෙන් වැඩි දියුණු කිරීම සඳහා උත්සාහ කිරීම.</li> </ul>
<ul style="list-style-type: none"> <li>▪ ඵලදායී OH &amp; S කළමනාකරණය ක්‍රියාත්මක කිරීම සහ ඒ තුළින් සංවිධානයට බලපෑ හැකි අවදානම පිළිබඳව ප්‍රමාණාත්මක ඇගයීමක් කල හැකි වීම.</li> </ul>
<ul style="list-style-type: none"> <li>▪ උපකරණවල මෙහෙයුම් අනුපාතය වැඩි වීම.</li> </ul>
<ul style="list-style-type: none"> <li>▪ හදිසි අනතුරු සහ මෙහෙයුම් අලාභයන් අවම කර ඒමහින් මුළු වන්දි මුදල් ප්‍රමාණය සහ රක්ෂණ ගාස්තු අනුපාතය අඩුකිරීම සහ ආයතනය තුල ඇති ආරක්ෂාව ඉහළ නැංවීම තුළින් ඵලදායීතාවය පවත්වා ගත හැකිවීම.</li> </ul>
<ul style="list-style-type: none"> <li>▪ පොදු ජනතාවගේ විශ්වාසනීයත්වය සාක්ෂාත් කර ගැනීම තුල සමාජය තුල බලාත්මක කළ හැකි වීම.</li> </ul>
<ul style="list-style-type: none"> <li>▪ OH &amp; S හා පවතින තාක්ෂණික බාධාවන් අවම කර ගැනීම තුළින් අපනයන ශක්තිය පුළුල් කිරීම.</li> </ul>
<ul style="list-style-type: none"> <li>▪ OH &amp; S කළමනාකරණ පද්ධතියට සියලුම සේවකයන් සහභාගීකරවා ගැනීම තුළින් කම්කරු සම්බන්ධතා ශක්තිමත්වීම.</li> </ul>

## අවදානම් විශ්ලේෂණය

අවදානම් මට්ටම	අන්තරායකාරී බලපෑම
5	මාරාන්තික තුවාල
4	අබණ්ඩි ආබාධිත තුවාල
3	ආබාධ අක්‍රිය කිරීම
2	සුළු තුවාල හෝ රෝගාබාධ
1	සුළුමාධාර පමණි



### අවශ්‍යතා

සෞඛ්‍ය සහ ආරක්ෂණ පිළිබඳ ජනතර්‍යන්තර අවශ්‍යතා සාර්ථකව ඉටු කිරීමට ඒ හා සම්බන්ධ වගකීම් රාජ්‍ය පාලනයේ සිට ස්වයං පාලනය වෙත පැවරීම. ILO වැනි ආයතනික කටයුතු පිළිබඳව උනන්දුවක් දක්වන පාර්ශවයන් විසින් ශ්‍රම කළමනාකරණය ස්ථාවර කිරීම සඳහා අබණ්ඩව පීඩනයට පත්කිරීම.

➤ වෘත්තීමය සහ සෞඛ්‍යමය අංගයන්

- අනතුරු වලින් සිදුවන ජීවිත සහ දේපල හානි අවම කිරීම සහ පවතින අවදානම් තත්ත්වය අබණ්ඩව අවම කිරීම.

➤ මූල්‍ය අංශය

- සේවක හදිසි අනතුරු අනුපාතය අවම කිරීම.
- වන්දි රක්ෂණය - බැංකු සහ රක්ෂණ සමාගම්වල විශ්වාසනීයත්වය ලබා ගැනීම.
- ආයෝජකයන්ගේ ආයෝජන සඳහා වගකීම දැරීම.

➤ සමාජ පීඩනය හමුවේ කටයුතු කිරීම

- මහජනතාවට ආරක්ෂාව පිළිබඳ ඇති සැකය නැති කිරීමට අවශ්‍ය නීතීමය රාමුවක් ගොඩනගා තිබීම

➤ අවශ්‍ය නීති සහ රෙගුලාසි ක්‍රියාත්මක කිරීම.

- දේශීයව සහ අන්තර්ජාතිකව සම්පාදිත නීති වලට අනුකූලව කටයුතු කිරීම.
- ජනතර්‍යන්තර කම්කරු සංවිධානය විසින් පවත්වන දැඩි අධීක්ෂණයට සාර්ථකව මුහුණ දීම.



## BENEFITS IN TAMIL



## ISO 45001 : 2018 CONSULTATION



## நன்மைகள்

- OH&S அல்லது அதன் நடவடிக்கைகளில் தொடர்புடைய பணியாளர்கள் மற்றும் பிறர் அபாயத்தை நீக்குவதற்கு அல்லது குறைப்பதற்கு ஒரு OH&S முகாமைத்துவ அமைப்பை நிறுவுதல்.
- OH&S கொள்கையுடன் உறுதிப்படுத்திக்கொள்ளல்.
- மற்றவர்களுக்கு இந்த உறுதிப்படுத்துதலை விளக்குதல்.
- அமுல்படுத்த, பராமரிக்க மற்றும் தொடர்ந்து ஒரு OH&S மேலாண்மை அமைப்பை மேம்படுத்துதல்.
- OH&S விவரக்குறிப்பு ஒரு சய நிர்ணய உரிமையையும், ஒத்துவரல் இணக்கத்தையும் பிரகடனப்படுத்துதல்.
- ஒரு வெளிப்புற அமைப்பு மூலம் அதன் OH&S மேலாண்மை அமைப்பு சான்றிதழ் பதிவு பெறல்.

## நோக்கங்கள்

தொழில்சார் சுகாகாாம் மர்ணம் பாசுகாப்பு மதிப்பீட்டு தொடர் ISO 45001:2018 (OH&S) விவரக்குறிப்பு, வாடிக்கையாளர்கள் தாங்கள் பின்பற்றக்கூடிய வகையில் சான்றிதழ் அளிப்பதற்காக அங்கீகரிக்கப்பட்ட தொழில்சார் சுகாதாரம் மற்றும் பாதுகாப்பு முகாமைத்துவ அமைப்பின் நிலையான தேவையின் பிரதிபலிப்பாக அபிவிருத்தி செய்யப்பட்டுள்ளது.

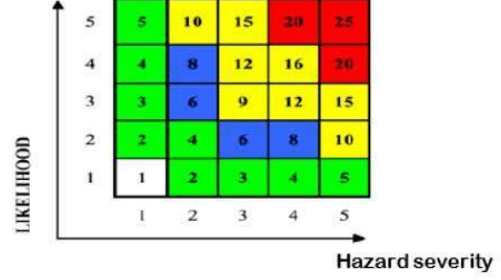
OH&S 45001 சான்றிதழ், ISO 9001 (தர) மற்றும் ISO 14001 (சுற்றுச்சூழல்) முகாமைத்துவ சான்றிதழ்களையும் உள்ளடக்கக் கூடியதாக அபிவிருத்தி செய்யப்பட்டுள்ளது. இந்த அமைப்பானது தரம் மற்றும் சுற்றுச்சூழல் முகாமைத்துவ ஒருங்கிணைப்பை எளிதாக்கும் பொருட்டு அமைக்கப்பட்டுள்ளது.

## விளைவுகள்

<ul style="list-style-type: none"> <li>▪ OH&amp;S சுய-கட்டுப்பாடு நிறுவுதல் மற்றும் தொடர்ச்சியான முன்னேற்றம் பிரதிபலித்தல்.</li> </ul>
<ul style="list-style-type: none"> <li>▪ நிறுவனங்களின் ஆபத்து அளவு மதிப்பீடு மூலம் பயனுள்ள OH&amp;S முகாமைத்துவம் நடைமுறைப்படுத்தல்.</li> </ul>
<ul style="list-style-type: none"> <li>▪ தடுப்பு நடவடிக்கைகள் மூலம் உபகரணங்கள் செயல்படும் விகிதாசாரத்தை அதிகரித்தல்.</li> </ul>
<ul style="list-style-type: none"> <li>▪ இழப்பீடு மொத்த அளவு மற்றும் காப்பீடு கட்டணங்களின் விகிதாசாரம் குறைத்தல் மற்றும் விபத்துக்கள், செயற்பாட்டு இழப்பு விகிதத்தை குறைப்பதன் மூலம் உற்பத்தித் திறனை அதிகரித்தல்.</li> </ul>
<ul style="list-style-type: none"> <li>▪ பொது நம்பகத்தன்மை அடைதல் மற்றும் சமுதாயத்தில் அதை செயல்படுத்துதல்.</li> </ul>
<ul style="list-style-type: none"> <li>▪ OH&amp;S முறையில் வர்த்தக, தொழில்நுட்ப தடைகளை தீர்த்து, பொருட்கள் ஏற்றுமதியை விரிவாக்கல்.</li> </ul>
<ul style="list-style-type: none"> <li>▪ OH&amp;S மேலாண்மை அமைப்பு அனைத்து ஊழியர்கள் பங்களிப்பு மூலம் தொழிலாளர் உறவுகளை உறுதிப்படுத்துதல்.</li> </ul>

## இடர் பகுத்தாய்வு

இடர் நிலை	தீங்கின் விளைவு
5	அபாயகரமான காயம்
4	நிரந்தர ஊனமேற்படுத்தும் காயம்
3	ஊனப்படுத்தும் காயம்
2	சிறு காயம் அல்லது சுகவீனம்
1	முதல்தவி மட்டும்



## தேவைகள்

சர்வதேச தேவைகளை அரசாங்கத்தில் இருந்து சுய கட்டுப்பாட்டிற்கு மாற்றப்படும் முகாமைத்துவ பொறுப்பை திறம்பட கையாள்வதில் தொழில்சார் சுகாதாரம் மற்றும் பாதுகாப்பு, தொழிலாளர் மேலாண்மை உறவுகளை நிலைப்படுத்துதல், போன்றவைகளை திறம்பட செயல்படுத்துதல்.

சர்வதேச தொழிலாளர் ஆர்வமான கட்சிகளின் (ILO போன்றவற்றின்) தொடர் அழுத்தம்.

### ➤ தொழில்சார் சுகாதாரம் மற்றும் பாதுகாப்பு அம்சம்

- விபத்துக்கள் மற்றும் ஏற்கனவே உள்ள தொடர்ச்சியான ஆபத்துகள் குறைந்து உயிர்சேதம் மற்றும் சொத்துக்களை பாதுகாப்பது.

### ➤ நிதி அம்சம்

- பணியாளர் விபத்து விகிதத்தை குறைப்பது.
- இழப்பீட்டுக் காப்பீடு – வங்கிகள் மற்றும் காப்பீட்டு நிறுவனங்களின் நம்பகத்தன்மையை அடைவது.
- முதலீட்டாளர்களுக்கு முதலீட்டு பொறுப்பை வழங்குவது.

### ➤ சமூக அழுத்தத்தை கையாள்வது

- பாதுகாப்பு விபத்துகளின் அவநம்பிக்கையை குறைப்பதற்கு பாதுகாப்பு தேவைகளை அமைப்பது.

### ➤ சட்டங்கள் மற்றும் கட்டுப்பாட்டு அதிகாரங்களை நடைமுறைப்படுத்துவது.

- உள்நாட்டு மற்றும் சர்வதேச சட்டங்களை திறம்பட கையாளுதல்.
- சர்வதேச தொழிலாளர் அமைப்பு மற்றும் உள்நாட்டு அமைப்புகளின் மேற்பார்வையை ஊக்குவித்தல்.

## OTHER AWARENESS PROGRAMS

**ISO 18404:2015** Six Sigma – Competencies for key personnel and their organizations in relation to Six Sigma and Lean implementation.

Lean methods provide –

- Simple and effective approach to identifying and
- Removing waste in processes thereby
- Increasing the speed
- Increasing the efficiency and effectiveness of organization operations.

**ISO 27001:2013** the formal set of specifications against which organizations may seek independent certification of their Information Security Management System (ISMS).

ISO/IEC 27001 specifies requirements for-

- Establishment
- Implementation
- Monitoring and review
- Maintenance and improvement of a management system

**ISO 50001:2018** is the internationally recognized standard for Energy Management System (EnMS)

This specifies requirements.

- Establishing
- Implementing
- Maintaining
- Improving and Energy Management System.

The aim is to enable an organization to follow a systematic approach in achieving continual improvement of energy performance, including energy efficiency, use and consumption.

**Good Manufacturing Practices (GMP)** are the practices required in order to conform to the guidelines recommended by agencies that control the authorization and licensing of the manufacture and sale

- Cosmetics
- Dietary supplements
- Food and Beverages,
- Medical devices.
- Pharmaceutical products



## OTHER CONSULTATIONS

### Construction Consultancy

- Aspic engineering & Contractions (Pvt) Ltd ( Colombo) – Construction Company
- Garnet Hotel (Pvt) Ltd ( Seeduwa) – Turnkey Hotel Constructions
- OSS Holding (Pvt) Ltd ( Colombo)– Real Estate Company

### Export Consultancy

- Ceylinco International Trading Company (Pvt) Ltd – Export to India
- DSI Samson Group- Export to India

### Finance Consultancy

- Abenayake H.A.O.M (Colombo) – Agricultural Project at Matale
- Ashan Attanayake (Kandy) - Real Estate
- Asian Home Appliances (Pvt) Ltd (Colombo) – Exporters of home appliances
- Cambridge Traders (Colombo) – Trade in Hardware
- Colonial Hardware Stores (Colombo) – Trades Hardware
- Elephant Walk Hotel (Kandy) – Hotel Project
- Enterprise Technology (Pvt) Ltd (Colombo) – IT Company
- Ganga Enterprise (Pvt) Ltd – Habarakada
- Golden Key – Colombo – Hospital
- Gunathilaka Chaminda (Rajagiriya)– Housing Loan
- Habitat Architect & Engineering (Pvt) Ltd. ( Ratmalana) – Architect
- M & C Marketing (Pvt) Ltd (Colombo) – Imports and Marketing spirits
- Mag City Ltd (Colombo & Kandy) – Auto Mobile Workshop
- Mag Industries Ltd (Pallekele) – Manufacture Spring Steel
- Monaragala Paper Miles Ltd (Nattandiya) – Manufacture of files
- OSS Holdings (Pvt) Ltd (Colombo) – Real Estate Company
- Pentium 2000 Stationeries (Pvt) Ltd ( Kandy) – Manufacture of Pastel Colors and Import of Stationery
- Roshni Trade International (Pvt) Ltd (Colombo) – Importers of Hardware, Glass bottle, Jute and Tea Machinery
- S.K. Distributor (Pvt) Ltd ( Kandy) – Distributors of Auto Mobile Spare Parts
- The Kandy Tire House Ltd (Colombo) – Importers of Tires

### Import Consultancy

- Almuy Trading Company Ltd (Colombo) – Manufacturer of suitcases
- Asian Home appliance (Pvt) Ltd (Colombo) – Importers of Home appliance
- Ceylinco International trading company Ltd (CIT) - Import from India
- Guruge Nature Park (Pvt) Ltd (Ja-Ela) – Imports of Amusement park item.
- Kristy packs (Pvt) Ltd (Rajagiriya) – Import of bottle caps, tarpaulin, and three wheeler spare parts etc.
- Mag Industries Ltd (Pallekele) - Manufacturing Spring Steel.

### Management Consultancy


- Abenayake H.A.O.M (Colombo) – Project Report – Agricultural Project at Matale
- Absons Exim (Pvt) Ltd. (Colombo) – Marketing Auto Taxi, Burners, Industrial Gas etc.
- Almuy Trading Company Ltd. (Colombo) – Manufacture of Suitcases
- Big Bite Biriyani (Colombo & Suburbs) – 7 shops – Fast Foods outlet
- British College of Applied Studies (Kandy) – Seminar on Motivation – College of Education
- Ceyalac Paint Ltd (Padukka) – Manufacture of Paint and water proofing Material
- Ceylon Rubber Industries (Padukka) – Manufacture of Balloons
- City Main (Pvt) Ltd (Madawala) – Poultry Farm
- Critco (Pvt) Ltd – Admin & Human Resource Management
- Daisy (Colombo) – Traders in Jewellery
- Dial Lanka (Pvt) Ltd (Colombo) – Information Company
- Italo Lanka Gas Cylinder Manufactures (Pvt) Ltd (Minuwangoda) – Manufacture of Gas Cylinder
- Mag City Ltd (Colombo & Kandy) – Auto Mobile Workshop
- Manamperi Funeral Parlor (Galle) – Manufacturer of Pastel Colours and Import of Stationery.
- Milkway Industries (Galle) – Manufacture of Yoghurt and sweetmeats
- Mubarak (Nugegoda) – CD Shop
- Pentium 2000 Stationeries (Pvt) Ltd (Kandy) – Manufacture of Pastel Colors and Import of Stationeries
- PNP Business Consultant Lanka (Pvt) Ltd (Kandy) – Book Keeping & Co, Secretarial Marketing Consultancy
- S.K. Distributors (Pvt) Ltd (Kandy) – Distributors of Auto Mobile Spare Parts.
- Sachin Motors (Galle) – Distributor of Motor Cycle and scooter spare parts exporter
- Schaupub Holdings (Pvt)Ltd (Colombo) – Steel Fabrication

### Management Manuals

- Computer Island Ltd (Colombo) – Software Company
- Islahiyya Arabic Collage (Madame) – Arabic College
- Janaka Tailors (Kandy) – Marketing Power Tools
- Toronto Engineering (Pvt) Ltd (Weboda) – Manufacture of Shoe Machinery

**REFERENCE LETTERS**

भारत का सहायक उच्चायुक्त  
ASSISTANT HIGH COMMISSIONER OF INDIA  
कैंडी (श्री लंका)  
Kandy (Sri Lanka)



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E-mail: aho.kandy@mea.gov.in

No.Kand/Com/204/4/2015  
December 4, 2015

Dear *Khandelwal ji,*

This is to put on record our appreciation for the KECT Group's assistance in making the Business Forum Meeting arranged at the Assistant High Commission of India, Kandy's auditorium on 4<sup>th</sup> November, 2015, a grand success.

We were impressed with the sizeable gathering of entrepreneurs, businessmen and traders of Kandy at the Business Forum. Your Team's professionalism and hard work in publicizing the event and fine tuning the other arrangements is very much appreciated.

The feedback from the stake holders, who spoke to me after the event, has been very positive. Your comprehensive presentation with accurate inputs on business intricacies in doing business with / in India and Sri Lanka was an eye opener for one and all.


Personally, it was a pleasure interacting with you and your team. In partnership with you, we will be delighted to take the Business Forum Meeting to the next level, in Kandy as well as in the other districts of Sri Lanka under the jurisdiction of AHCI, Kandy (Kurunegala of North Western Province, Badulla of Uva Province, Sabaragamuwa province and in Matale, Hatton and Nuwara Eliya in Central Province).

Looking forward to our future productive relationship.

Regards, *and Namaskar!*

Yours sincerely,  
*Radha*  
(Radha Venkataraman)

Shri V.K. Khandelwal,  
Chairman, KECT Group of Companies,  
1777 Kuruppu Lane,  
Colombo-8.

 **M. M. NOORBHOY & CO (PVT) LTD.**  
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Email: mmnoorbhoy@yahoo.com Website: www.noorbhoy.com

To whom it may concern

We take pleasure in introducing Mr. Vinod Khandelwal, the Chairman of Lanka Keet (Pvt) Ltd. which is existing for the past 30 years in Sri Lanka, reputed for their construction related work in the past and management consultancy at present.

Mr. Khandelwal and his team were assigned to re organize and restructure our administration and human resources departments along with training of staff.

We must admit that they have done a splendid job to our entire satisfaction. Their operational manuals on administration and human resources are very practical and related to our work environment.

It was encouraging to note a genuine person in Mr. Khandelwal doing an honest job. We thank him for his services and recommend him boldly to any company or institution with request the services of a management consultant to re organize or restructure their business to improve performance and profits.

Thank You.

*Namaza Asgarally*  
Director

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29<sup>th</sup> October 2019

**TO WHOM IT MAY CONCERN**

Dynamic Technologies (Pvt) Ltd had the opportunity to work with Mr. Vinod K. Khandelwal, who is a dynamic person himself.

As a consultant, it was a pleasure for us to observe his interaction with us. We are a company involved in steel fabrication and our operations are mainly factory based. His knowledge relating to the working of a steel fabrication plant is admirable, and our staff learnt a lot from him.

With the least disturbance to the working of the company, he managed to improve the prevailing systems.

His shutting from Colombo to Kandy to co-ordinate the preparing of manuals related to ISO is commendable.

He did the consultation and prepared our company to achieve Certification of ISO Standards in 9001:2015, 14001:2015 and 45001:2018. Practicing ISO standards became very easy with his methods and instructions.

He also streamlined our company Human Resources and administration activities and conducted several training programs to update the knowledge and working standards of our staff.

We recommended him to anyone who needs his services and wish him well

*A. Dharmawardena*  
Asoka Dharmawardena  
Managing Director

 **Leemart**  
Trading (Pvt) Ltd  
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To Whom It May Concern

I am writing to recommend Mr. Vinod Khandelwal as an experienced consultant on sales and Marketing.

I had the pleasure working directly with Mr. Vinod during his time as a consultant at Leemart and his tremendous abilities never ceased to amaze me.

He was directly dealing with me as the person who was in charge of Marketing and coordinating the factory. During that time we were working together closely and I fully understand his capabilities.

Mr. Vinod's incredible adaptability with potential clients has impressed me.

His uncanny ability to know what we want before we tell him makes us comfortable.

His flexibility also allows him to quickly switch ideas if we change our mind about something at the last minute. His team who worked with us exceeded our expectations.

Mr. Vinod and his team were able to work effectively with the factory management making them good consultants.

I have enjoyed watching the way the company improved with his guidance.

Mr. Vinod with his abilities adaptability and dedication was a good consultant to us.

I have no reservations in recommending him to anyone who requires his services.

*Rachithri Godagama*  
Rachithri Godagama  
Director Marketing & Business Development  
Leemart Trading (Pvt) Ltd

No: 126, Park Road, Colombo 05, Sri Lanka. Business Registration: PV88873G +94 11 5299431 F: +94 11 5299432 E: info@leemart.lk W: leemart.lk

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